

Date Down:
02/18/15

MOTOR VEHICLES **X**
PUBLIC TRANSIT
STATE RAIL AUTHORITY
TRANSPORTATION
OFFICE ADMIN HEARING
PUBLIC PORT AUTHORITY

One	Two	Three	Four	Five	Six	Seven	Eight	Nine	Ten
	X	X	X		X	X		X	X

Planning Division	
Auditing	
Materials Control, Soil and Testing Division	X
Aeronautics	

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INSPECTOR III
INVESTIGATIONS
CLASSIFIED POSITION VACANCIES 001

LOCATION: DEPARTMENT OF TRANSPORTATION
DIVISION OF MOTOR VEHICLES
VEHICLE SERVICES
KANAWHA

SCHEDULE: DAY SHIFT UNLIMITED ORIGINAL FULL-TIME PERM.

FTE: 1.00

DUTIES: RESPONSIBLE FOR THE SUPERVISION OF SUBORDINATE INSPECTORS IN PARTICULAR ASPECTS OF THEIR ASSIGNMENTS. RECOMMEND ENFORCEMENT ACTION INDICATED BY RESULTS OF INSPECTIONS AND INVESTIGATIONS. PARTICIPATES IN EVALUATING INSPECTION PROCEDURES AND ADVISING ON POLICY MATTERS. CONFERS WITH OFFICIALS CONCERNING ISSUES RELATIVE TO INSPECTION ASSIGNMENTS. MAKES RECOMMENDATIONS CONCERNING PROPER APPLICATION OF LAWS, RULES, AND REGULATIONS. HANDLES CUSTOMER COMPLAINTS, CONDUCTS EMPLOYEE EVALUATIONS, RECOMMENDS CORRECTIVE ACTION ON INSPECTORS AS NECESSARY, PREPARES REPORTS AND CORRESPONDENCE. ASSIST MANAGER WITH INTERVIEWS AS NECESSARY, AND PERFORMS MANAGERIAL ASSIGNMENTS IN THE ABSENCE OF THE MANAGER. A VALID WV DRIVER'S LICENSE IS REQUIRED. APPLICANTS SUBJECT TO A BACKGROUND INVESTIGATION.

REQUIREMENTS: TRAINING: GRADUATION FROM A STANDARD FOUR-YEAR HIGH SCHOOL OR THE EQUIVALENT.
EXPERIENCE: SIX YEARS OF FULL-TIME OR PART-TIME EQUIVALENT PAID EXPERIENCE IN A FIELD CLOSELY RELATED TO THE AREA OF ASSIGNMENT, SUCH AS PURCHASING, BARBERING, BEAUTY CULTURE, LAW ENFORCEMENT, INVESTIGATIONS, SAFETY INSPECTION, WEIGHTS AND MEASURES, TRANSPORTATION, HIGHWAY CONSTRUCTION OR MAINTENANCE, INDUSTRIAL MAINTENANCE OR RESPONSIBLE PUBLIC CONTACT WORK. EXPERIENCE FOR STATE FIRE MARSHAL'S OFFICE ONLY: SIX YEARS OF FULL-TIME OR EQUIVALENT PART-TIME PAID OR UNPAID EXPERIENCE IN THE AREA OF ASSIGNMENT IS ACCEPTABLE.
SUBSTITUTION: (1) SUCCESSFULLY COMPLETED STUDY IN AN ACCREDITED COLLEGE OR UNIVERSITY MAY BE

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SUBSTITUTED ON A YEAR-FOR-YEAR BASIS. (2)
COMPLETION OF A COURSE IN INDUSTRIAL SAFETY UNDER
THE SPONSORSHIP OF THE NATIONAL SAFETY COUNCIL
OR THE AMERICAN SOCIETY OF SAFETY ENGINEERS MAY
BE SUBSTITUTED FOR SAFETY INSPECTOR. (3)
COMPLETION OF A TWO YEAR RADIOLOGIC TECHNOLOGIST
TRAINING COURSE AND CURRENT MEMBERSHIP
REGISTRATION IN THE AMERICAN REGISTRY OF
RADIOLOGIC TECHNOLOGIST (AART) MAY BE SUBSTITUTED
FOR THE TOTAL EXPERIENCE REQUIREMENT.
SPECIAL REQUIREMENT: (1) LICENSURE AND/OR
CERTIFICATION PERTINENT TO AREA OF ASSIGNMENT
MAY BE REQUIRED. (2) A VALID WEST VIRGINIA
DRIVER'S LICENSE MAY BE REQUIRED.

SALARY: PAY GRADE 012 \$26,160.00 - \$48,396.00

DEADLINE: FEBRUARY 18, 2015

TO APPLY: SEND DIVISION OF PERSONNEL APPLICATION TO:
MICHAEL MAGGARD
DIV OF MOTOR VEHICLES
5707 MACCORKLE AVENUE, SE
SUITE 200
CHARLESTON, WV 25317

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CUSTOMER SERVICE REPRESENTATIVE
CLASSIFIED POSITION VACANCIES 001

LOCATION: DEPARTMENT OF TRANSPORTATION
DIVISION OF MOTOR VEHICLES
REGIONAL OFFICE & CALL CENTER SERVICES
KANAWHA

SCHEDULE: DAY SHIFT UNLIMITED ORIGINAL FULL-TIME PERM.

FTE: 1.00

DUTIES: ASSIST TELEPHONE CUSTOMERS ON SERVICES
PROVIDED BY THE WV DIVISION OF MOTOR VEHICLES.
EXPLAIN FORMS, FEES, TAXES, AND OTHER CHARGES.
MAINTAIN LOG. ENTER DATA INTO COMPUTER TO ACCESS
INFORMATION. PERFORM RELATED DUTIES AS NEEDED.
APPLICANTS ARE SUBJECT TO A BACKGROUND
INVESTIGATION.

REQUIREMENTS: TRAINING: GRADUATION FROM STANDARD HIGH SCHOOL
OR THE EQUIVALENT.
EXPERIENCE: ONE YEAR OF FULL-TIME OR EQUIVALENT
PART-TIME PAID EXPERIENCE IN BOOKKEEPING,
CASHIERING OR RELATED PUBLIC CONTACT WORK.
SUBSTITUTION: SUCCESSFUL FULL-TIME STUDY IN AN
ACCREDITED COLLEGE OR UNIVERSITY, OR RESIDENT
BUSINESS OR VOCATIONAL SCHOOL TRAINING MAY BE
SUBSTITUTED THROUGH AN ESTABLISHED FORMULA FOR
THE REQUIRED EXPERIENCE.
SPECIAL REQUIREMENT: MUST BE ELIGIBLE FOR
BONDING.

SALARY: PAY GRADE 007 \$20,472.00 - \$37,884.00

DEADLINE: FEBRUARY 18, 2015

TO APPLY: SEND DIVISION OF PERSONNEL APPLICATION TO:
PETE LAKE
DIV OF MOTOR VEHICLES
5707 MACCORKLE AVENUE, SE
SUITE 200
CHARLESTON, WV 25317

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TRANSPORTATION SERVICES MANAGER I
CLASSIFIED POSITION VACANCIES 001

LOCATION: DEPARTMENT OF TRANSPORTATION
DIVISION OF MOTOR VEHICLES
SUMMERSVILLE REGIONAL OFFICE
NICHOLAS

SCHEDULE: DAY SHIFT UNLIMITED ORIGINAL FULL-TIME PERM.

FTE: 1.00

DUTIES: MANAGE AND PLAN ACTIVITIES OF THE SUMMERSVILLE REGIONAL OFFICE. DEVELOP, PROPOSE, COORDINATE AND IMPLEMENT OPERATIONAL POLICIES, PROCEDURES, LEGISLATION, AND ORGANIZATIONAL GOALS. OVERSEE STAFF ACTIVITIES SUCH AS HIRING, TRAINING, APPROVE LEAVE APPLICATIONS, AND EVALUATE JOB PERFORMANCE. PREPARE AND PRESENT ORAL AND WRITTEN REPORTS. AUDIT FINANCIAL TRANSACTIONS. TRAVEL MAY BE REQUIRED. A VALID WV DRIVER'S LICENSE IS REQUIRED. PERFORM RELATED ADMINISTRATIVE DUTIES AS REQUIRED. APPLICANTS ARE SUBJECT TO BACKGROUND CRIMINAL INVESTIGATION.

REQUIREMENTS: TRAINING: GRADUATION FROM AN ACCREDITED FOUR-YEAR COLLEGE OR UNIVERSITY.
SUBSTITUTION: EXPERIENCE AS DESCRIBED BELOW MAY SUBSTITUTE FOR THE REQUIRED TRAINING ON A YEAR-FOR-YEAR BASIS.
EXPERIENCE: FOUR YEARS OF FULL-TIME OR EQUIVALENT PART-TIME PAID ADMINISTRATIVE OR SUPERVISORY EXPERIENCE IN THE AREA OF ASSIGNMENT.
SPECIAL REQUIREMENT: A VALID WEST VIRGINIA DRIVER'S LICENSE MAY BE REQUIRED.

SALARY: PAY GRADE 015 \$31,164.00 - \$57,660.00

DEADLINE: FEBRUARY 18, 2015

TO APPLY: SEND DIVISION OF PERSONNEL APPLICATION TO:
PETE LAKE
DIV OF MOTOR VEHICLES
5707 MACCORKLE AVENUE, SE
SUITE 200
CHARLESTON, WV 25317

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CUSTOMER SERVICE REPRESENTATIVE, LEAD
CLASSIFIED POSITION VACANCIES 001

LOCATION: DEPARTMENT OF TRANSPORTATION
DIVISION OF MOTOR VEHICLES
FLATWOODS REGIONAL OFFICE
BRAXTON

SCHEDULE: DAY SHIFT UNLIMITED ORIGINAL FULL-TIME PERM.

FTE: 1.00

DUTIES: IN A LEAD CAPACITY, ASSISTS IN PLANNING, ASSIGNING AND REVIEWING THE WORK OF OTHERS. TRAIN EMPLOYEES. APPROVES USE OF PAID LEAVE. PREPARE DAILY LABOR REPORTS. ASSUMES SUPERVISORY DUTIES IN THE ABSENCE OF THE SUPERVISOR. ASSIST CUSTOMER IN OBTAINING DRIVER'S AND MOTOR VEHICLE LICENSES. EXPLAIN FORMS, FEES, TAXES, AND OTHER CHARGES. ENTER DATA INTO COMPUTER TO ACCESS PRIOR INFORMATION AND UPDATE RECORDS. PERFORM CASHIER TRANSACTIONS. ADMINISTER LEARNER'S PERMIT, MOTORCYCLE, OPERATORS, COMMERCIAL DRIVERS, AND VISION TESTS. ISSUES DRIVERS LICENSES, CONDUCT DRIVER CLINIC INTERVIEWS. PERFORM VEHICLE INSPECTIONS. REGISTER VOTERS, TAKE PHOTOGRAPHS. A VALID DRIVER'S LICENSE IS REQUIRED. PERFORM RELATED DUTIES DUTIES AS NECESSARY. APPLICANTS SUBJECT TO BACKGROUND INVESTIGATION.

REQUIREMENTS: TRAINING: GRADUATION FROM STANDARD HIGH SCHOOL OR THE EQUIVALENT.

EXPERIENCE: FOUR YEARS OF FULL-TIME OR EQUIVALENT PART-TIME PAID EXPERIENCE IN BOOKKEEPING, SALES OR RELATED PUBLIC CONTACT WORK, OR TWO YEARS OF FULL-TIME OR EQUIVALENT PART-TIME PAID WORK IN CASHIERING OR REGULAR PUBLIC CONTACT WORK WITH THE DIVISION OF MOTOR VEHICLES OR IN AS A DRIVER LICENSE EXAMINER WITH THE WEST VIRGINIA STATE POLICE.

SUBSTITUTION: SUCCESSFUL FULL-TIME STUDY IN AN ACCREDITED COLLEGE OR UNIVERSITY, OR RESIDENT BUSINESS OR VOCATIONAL SCHOOL TRAINING MAY BE SUBSTITUTED THROUGH AN ESTABLISHED FORMULA FOR THE REQUIRED EXPERIENCE.

SPECIAL REQUIREMENT: MUST BE ELIGIBLE FOR BONDING.

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SALARY: PAY GRADE 008 \$21,504.00 - \$39,792.00

DEADLINE: FEBRUARY 18, 2015

TO APPLY: SEND DIVISION OF PERSONNEL APPLICATION TO:
PETE LAKE
DIV OF MOTOR VEHICLES
5707 MACCORKLE AVENUE, SE
SUITE 200
CHARLESTON, WV 25317

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CUSTOMER SERVICE REPRESENTATIVE
CLASSIFIED POSITION VACANCIES 001

LOCATION: DEPARTMENT OF TRANSPORTATION
DIVISION OF MOTOR VEHICLES
VEHICLE SERVICES
KANAWHA

SCHEDULE: DAY SHIFT UNLIMITED ORIGINAL FULL-TIME PERM.

FTE: 1.00

DUTIES: ASSIST CUSTOMERS IN THE DEALER SERVICES SECTION OF
VEHICLE SERVICES. EXPLAIN FORMS, FEES, ETC.
UPDATE AND ACCESS INFORMATION IN COMPUTER SYSTEMS.
MAY COMPOSE ROUTINE EXPLANATIONS TO ACCOMPANY
FORMS. RESPONSIBLE FOR MAILING OF CORRESPONDENCE.
PERFORM CASHIER TRANSACTIONS. HANDLE INQUIRIES
AND PROVIDE INFORMATION ON LAWS, REGULATIONS,
POLICIES AND PROCEDURES. PERFORM RELATED DUTIES
AS REQUIRED.
WORK SCHEDULE: 9:00 A.M. TO 5:00 P.M. - MONDAY
THROUGH FRIDAY. APPLICANTS ARE SUBJECT TO A
BACKGROUND INVESTIGATIONS.

REQUIREMENTS: TRAINING: GRADUATION FROM STANDARD HIGH SCHOOL
OR THE EQUIVALENT.
EXPERIENCE: ONE YEAR OF FULL-TIME OR EQUIVALENT
PART-TIME PAID EXPERIENCE IN BOOKKEEPING,
CASHIERING OR RELATED PUBLIC CONTACT WORK.
SUBSTITUTION: SUCCESSFUL FULL-TIME STUDY IN AN
ACCREDITED COLLEGE OR UNIVERSITY, OR RESIDENT
BUSINESS OR VOCATIONAL SCHOOL TRAINING MAY BE
SUBSTITUTED THROUGH AN ESTABLISHED FORMULA FOR
THE REQUIRED EXPERIENCE.
SPECIAL REQUIREMENT: MUST BE ELIGIBLE FOR
BONDING.

SALARY: PAY GRADE 007 \$20,472.00 - \$37,884.00

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TO APPLY: SEND DIVISION OF PERSONNEL APPLICATION TO:
 MICHAEL MAGGARD
 DIV OF MOTOR VEHICLES
 5707 MACCORKLE AVENUE, SE
 SUITE 200
 CHARLESTON, WV 25317

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SUPERVISOR I
CLASSIFIED POSITION VACANCIES 001

LOCATION: DEPARTMENT OF TRANSPORTATION
DIVISION OF MOTOR VEHICLES
MANAGEMENT SERVICES
KANAWHA

SCHEDULE: DAY SHIFT UNLIMITED ORIGINAL FULL-TIME PERM.

FTE: 1.00

DUTIES: ASSIGN JOB DUTIES FOR OFFICE SUPPORT STAFF.
RESPONSIBLE FOR MAINTAINING OFFICE EQUIPMENT.
ASSIST WITH INTERVIEWS FOR HIRING NEW EMPLOYEES.
APPROVE EMPLOYEE LEAVE, CONDUCT NEW HIRE
ORIENTATION AND TRAIN NEW EMPLOYEES, MAKE
RECOMMENDATIONS FOR DISCIPLINARY ACTIONS, ETC.
RESPONSIBLE FOR VEHICLE RENEWALS REPORTS IN THE
SECTION. ENTER TITLE INFORMATION INTO THE
COMPUTER, INCLUDING UPDATES, DELETIONS AND
CORRECTIONS AS NECESSARY. PERFORM RELATED WORK
DUTIES AS REQUIRED. THIS POSITION WILL WORK
AN EIGHT HOUR DAY BETWEEN THE HOURS OF 7:00 A.M.
AND 5:00 P.M.

REQUIREMENTS: TRAINING: GRADUATION FROM A STANDARD HIGH SCHOOL
OR EQUIVALENT.
EXPERIENCE: FOUR YEARS OF FULL-TIME OR EQUIVALENT
PART-TIME PAID EXPERIENCE IN THE AREA OF
ASSIGNMENT, ONE YEAR OF WHICH MUST HAVE BEEN IN A
LEAD WORKER OR ADMINISTRATIVE SUPPORT CAPACITY.
SUBSTITUTION: COURSE WORK FROM AN ACCREDITED
COLLEGE OR UNIVERSITY MAY BE SUBSTITUTED FOR THE
REQUIRED EXPERIENCE UP TO FOUR YEARS FOR NON-TRADE
POSITIONS.
SUBSTITUTION FOR BUSINESS/TRADE POSITIONS ONLY:
COMPLETION OF A COURSE ACCREDITED BY THE
DEPARTMENT OF EDUCATION MAY BE SUBSTITUTED FOR
EXPERIENCE AT THE RATE OF 1,080 HOURS PER YEAR.
(OR) COMPLETION OF A RELATED TRADE UNION-SPONSORED
APPRENTICESHIP PROGRAM MAY BE SUBSTITUTED FOR
EQUIVALENT AMOUNT OF FULL-TIME EXPERIENCE.

SALARY: PAY GRADE 009 \$22,584.00 - \$41,784.00

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TO APPLY: SEND DIVISION OF PERSONNEL APPLICATION TO:
 JERRY CONRAD
 WV DIVISION OF MOTOR VEHICLES
 5707 MACCORKLE AVE., SE
 CHARLESTON, WV 25317

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OFFICE ASSISTANT II
CLASSIFIED POSITION VACANCIES 001

LOCATION: DEPARTMENT OF TRANSPORTATION
DIVISION OF HIGHWAYS
EXECUTIVE DIVISION
KANAWHA

SCHEDULE: DAY SHIFT UNLIMITED ORIGINAL FULL-TIME PERM.

FTE: 1.00

DUTIES: OFASST2 - THIS POSITION WILL SERVE AS AN OFFICE ASSISTANT FOR THE OFFICE OF THE STATE HIGHWAY ENGINEER. THE SUCCESSFUL CANDIDATE WILL PERFORM THE FOLLOWING DUTIES: ANSWER INCOMING TELEPHONE CALL FROM OTHER DEPARTMENT OF TRANSPORTATION AGENCIES, DIVISION OF HIGHWAYS DIVISION AND DISTRICTS, CONSULTING FIRMS, CONSTRUCTION FIRMS, LEGISLATORS, SENATORS, AND THE PUBLIC AT LARGE, AMONG OTHERS, AND DIRECT THEM TO THE APPROPRIATE DEPUTY STATE HIGHWAY ENGINEER OR THE STATE HIGHWAY ENGINEER, OR WHEN NECESSARY, TAKE ALL PERTINENT INFORMATION AND FORWARD IT TO THE CORRECT DISTRICT OR DIVISION FOR INFORMATION TO EITHER MAKE A CALL BACK OR PROVIDE TO THE APPROPRIATE DEPUTY STATE HIGHWAY ENGINEER; GREET AND DIRECT VISITORS SUCH AS OTHER DEPARTMENT OF TRANSPORTATION AND DIVISION OF HIGHWAYS PERSONNE, PERSONNEL FROM CONSULTING FIRMS AND CONSTRUCTION FIRMS, LEGISLATORS, SENATORS, AND THE PUBLIC AT LARGE, AMONG OTHERS, AND DIRECT THEM TO THE APPROPRIATE DEPUTY STATE HIGHWAY ENGINEER OR THE STATE HIGHWAY ENGINEER, OR, WHEN NECESSARY, OTHER DIVISION OF HIGHWAYS DIVISION OR DISTRICTS, DEPARTMENT OF TRANSPORTATION AGENCIES, AND THE OFFICE OF THE SECRETARY OF TRANSPORTATION, AMONG OTHERS; APPROVE AND ORDER OFFICE SUPPLIES FOR ALL EMPLOYEES IN THE OFFICE OF THE STATE HIGHWAY ENGINEER, AS NEEDED, AND TO MAINTAIN A SUPPLY OF REGULARLY USED ITEMS; ANALYZE FOR CORRECTNESS AND MAINTAIN RECORDS AND CONTRACTS FOR OFFICE EQUIPMENT SUCH AS A COPIER AND FAX MACHINE; RECEIVE, SORT AND DISTRIBUTE INCOMING AND OUTGOING MAIL FOR THE STATE HIGHWAY ENGINEER, THREE STATE DEPUTY HIGHWAY ENGINEERS AND TWO OTHER CLERICAL STAFF MEMBERS IN THE OFFICE; MAINTAIN, PROCESS AND

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SORT DOCUMENTS FOR THE OFFICE OF THE STATE HIGHWAY ENGINEER'S ELECTRONIC FILING SYSTEM WHICH INCLUDES DOCUMENTS, REPORTS, AND AGREEMENTS, AMONG OTHERS, FROM OUTSIDE ENTITIES, DIVISION AND DISTRICTS WITHIN THE DIVISION OF HIGHWAYS AND OTHER DEPARTMENT OF TRANSPORTATION AGENCIES; ASSIST IN PREPARING AND PROCESSING PAYROLL DOCUMENTS SUCH AS TIME CORRECTIONS, TIME REPORTS AND LEAVE REQUESTS; OPERATE OFFICE EQUIPMENT SUCH AS A COPIER, COMPUTER AND FAX MACHINE; PERFORMS RELATED WORK AS REQUIRED.

REQUIREMENTS: TRAINING: GRADUATION FROM A STANDARD HIGH SCHOOL OR THE EQUIVALENT.
EXPERIENCE: TWO YEARS OF FULL-TIME OR EQUIVALENT PART-TIME PAID EXPERIENCE IN ROUTINE OFFICE WORK.
SUBSTITUTION: COLLEGE HOURS, RELATED BUSINESS SCHOOL, OR VOCATIONAL TRAINING MAY BE SUBSTITUTED THROUGH AN ESTABLISHED FORMULA FOR THE REQUIRED EXPERIENCE.

SALARY: PAY GRADE 005 \$18,552.00 - \$34,332.00

DEADLINE: FEBRUARY 18, 2015

TO APPLY: SEND DIVISION OF PERSONNEL APPLICATION TO:
GREG BAILEY
BUILDING 5, ROOM 148 STATE HIGHWAY ENGINEER
1900 KANAWHA BLVD. E.
CHARLESTON, WV 25305

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TRANSPORTATION ENGINEERING TECHNICIAN-SENIOR
CLASSIFIED POSITION VACANCIES 001

LOCATION: DEPARTMENT OF TRANSPORTATION
DIVISION OF HIGHWAYS
ENGINEERING DIVISION
KANAWHA

SCHEDULE: DAY SHIFT UNLIMITED ORIGINAL FULL-TIME PERM.

FTE: 1.00

DUTIES: TRET SR - UNDER GENERAL DIRECTION OF THE SURVEYING
AND MAPPING SECTION HEAD, THE INDIVIDUAL IN THIS
POSITION SERVES AS A PARTY CHIEF ON A STATEWIDE
SURVEY CREW. THIS POSITION REQUIRES EXTENSIVE
TRAVEL. EXPERT TECHNICAL KNOWLEDGE OF ROUTE
SURVEYING AND SUPERVISORY SKILLS ARE REQUIRED.

REQUIREMENTS: CERTIFICATION AS A TRANSPORTATION ENGINEERING
TECHNICIAN - SENIOR BY THE WEST VIRGINIA
TRANSPORTATION ENGINEERING TECHNICIAN
CERTIFICATION BOARD AT BRIDGEVALLEY COMMUNITY
AND TECHNICAL COLLEGE.
SPECIAL REQUIREMENT: POSSESSION OF A VALID
DRIVER'S LICENSE IS ALSO REQUIRED.
SUBSTITUTION (NEW HIRES ONLY): AN ASSOCIATE
DEGREE IN CIVIL ENGINEERING TECHNOLOGY FROM
A REGIONALLY ACCREDITED COLLEGE OR UNIVERSITY,
PLUS TEN YEARS OF PAID EXPERIENCE IN A TECHNICAL
CAPACITY IN A CIVIL ENGINEERING ENVIRONMENT MAY
BE SUBSTITUTED FOR THE CERTIFICATION.

SALARY: PAY GRADE 017 \$35,028.00 - \$64,812.00

DEADLINE: FEBRUARY 18, 2015

TO APPLY: SEND DIVISION OF PERSONNEL APPLICATION TO:
RAYMOND J. SCITES
WVDOH - ENGINEERING DIVISION
CAPITOL COMPLEX
CHARLESTON, WV 25305

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ATTORNEY 2
CLASSIFIED POSITION VACANCIES 001

LOCATION: DEPARTMENT OF TRANSPORTATION
DIVISION OF HIGHWAYS
LEGAL DIVISION
KANAWHA

SCHEDULE: DAY SHIFT UNLIMITED ORIGINAL FULL-TIME PERM.

FTE: 1.00

DUTIES: ATTY2 - THE SUCCESSFUL CANDIDATE WILL PERFORM FULL PERFORMANCE LEVEL LEGAL DUTIES ASSIGNED BY THE LEGAL DIVISION DIRECTOR, INCLUDING BUT NOT LIMITED TO THE FOLLOWING WORK IN THE AREA OF EMPLOYMENT LAW; REPRESENTS THE AGENCY IN TRIALS AND HEARINGS BEFORE VARIOUS JUDICIAL AND ADMINISTRATIVE FORUMS; CONDUCTS DEPOSITIONS; PREPARES LEGAL DOCUMENTS SUCH AS PLEADINGS, BRIEFS, OPINIONS AND CONTRACTS; AND PERFORMS SIMILAR OR RELATED WORK AS REQUIRED. MUST POSSESS EXCELLENT WRITTEN AND ORAL COMMUNICATION SKILLS AND MUST BE DISCREET AND TACTFUL IN SAFEGUARDING SENSITIVE AND CONFIDENTIAL INFORMATION. VALID DRIVER'S LICENSE REQUIRED. EMPLOYMENT LAW EXPERIENCE PREFERRED.

REQUIREMENTS: TRAINING: ADMISSION TO THE WEST VIRGINIA STATE BAR.
EXPERIENCE: TWO YEARS OF FULL-TIME OR EQUIVALENT PART-TIME PAID EMPLOYMENT IN THE PRACTICE OF LAW.
SUBSTITUTION: ONE YEAR OF FULL-TIME OR EQUIVALENT PART-TIME PAID EMPLOYMENT AS AN ATTORNEY WITH THE AGENCY TO WHICH ASSIGNED SHALL BE CONSIDERED THE EQUIVALENT OF TWO YEARS OF EXPERIENCE.

SALARY: PAY GRADE 020 \$41,736.00 - \$77,220.00

DEADLINE: FEBRUARY 18, 2015

TO APPLY: SEND DIVISION OF PERSONNEL APPLICATION TO:
MICHAEL FOLIO
WVDOH - LEGAL DIVISION
CAPITOL COMPLEX
BLDG 5, ROOM A-519
CHARLESTON, WV 25305

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BRIDGE SAFETY INSPECTOR II
CLASSIFIED POSITION VACANCIES 001

LOCATION: DEPARTMENT OF TRANSPORTATION
DIVISION OF HIGHWAYS
MAINTENANCE DIVISION
KANAWHA

SCHEDULE: DAY SHIFT UNLIMITED ORIGINAL FULL-TIME PERM.

FTE: 1.00

DUTIES: BRSFIN2 - UNDER GENERAL SUPERVISION, APPLICANT SHALL PERFORM BRIDGE SAFETY INSPECTION AS A MEMBER OF A BRIDGE SAFETY INSPECTION TEAM OF MAJOR BRIDGES IN THE STATE; SUCCESSFUL COMPLETION OF A TWO WEEK TRAINING COURSE SUCH AS THE NHI COURSE #130055; TECHNICAL ACCESS TRAINING IS STRONGLY PREFERRED; CLASS B CDL PREFERRED; PERIODIC OVERNIGHT TRAVEL REQUIRED. POSSESSION OF A VALID DRIVER'S LICENSE IS ALSO REQUIRED. SPECIAL REQUIREMENT: SUCCESSFUL COMPLETION OF A TRAINING COURSE BASED ON THE FEDERAL HIGHWAY ADMINISTRATION'S BRIDGE INSPECTOR'S TRAINING MANUAL IS REQUIRED.
NOTE: CERTIFICATION AS AN ASSOCIATE ENGINEERING TECHNICIAN BRIDGE BY THE NATIONAL INSTITUTE FOR CERTIFICATION IN ENGINEERING TECHNOLOGIES (NICET) MAY BE PREFERRED FOR PROMOTIONAL PURPOSES.

REQUIREMENTS: TRAINING: EDUCATION EQUIVALENT TO GRADUATION FROM A STANDARD FOUR-YEAR HIGH SCHOOL.
EXPERIENCE: TWO YEARS OF FULL-TIME OR EQUIVALENT PAID PART-TIME EXPERIENCE IN BRIDGE SAFETY INSPECTION.
SUBSTITUTION: AN ASSOCIATE DEGREE IN ENGINEERING FROM A REGIONALLY ACCREDITED COLLEGE OR UNIVERSITY MAY BE SUBSTITUTED FOR 1 (ONE) YEAR OF EXPERIENCE.
SPECIAL REQUIREMENTS: SUCCESSFUL COMPLETION OF A TRAINING COURSE BASED ON THE FEDERAL HIGHWAY ADMINISTRATOR'S "BRIDGE INSPECTOR'S TRAINING MANUAL" IS REQUIRED. POSSESSION OF A VALID DRIVER'S LICENSE.
NOTE: CERTIFICATION AS AN ASSOCIATE ENGINEERING TECHNICIAN - BRIDGE BY THE NATIONAL INSTITUTE FOR CERTIFICATION IN ENGINEERING TECHNOLOGIES (NICET) MAY BE PREFERRED FOR PROMOTIONAL PURPOSES.

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SALARY: PAY GRADE 011 \$24,912.00 - \$46,092.00

DEADLINE: FEBRUARY 18, 2015

TO APPLY: SEND DIVISION OF PERSONNEL APPLICATION TO:
W. KYLE STOLLINGS
WVDOH - MAINTENANCE DIVISION
CAPITOL COMPLEX
BLDG 5, ROOM A-350
CHARLESTON, WV 25305

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TRANSPORTATION WORKER 3
CLASSIFIED POSITION VACANCIES 002

LOCATION: DEPARTMENT OF TRANSPORTATION
DIVISION OF HIGHWAYS
MATERIALS CONTROL SOIL & TESTING DIVISION
KANAWHA

SCHEDULE: DAY SHIFT UNLIMITED ORIGINAL FULL-TIME PERM.

FTE: 1.00

DUTIES: TW3CDH - UNDER LIMITED SUPERVISION IN THE
SUBSTANCE INVESTIGATION UNIT, EMPLOYEE WILL ERECT
AND OPERATE A DRILLING RIG. SPECIFIC DUTIES
INCLUDE ASSISTING DRILLER IN POSITIONING DRILLING
RIG BY CLEANING BRUSH AND USING WRENCH TO MOVE
RIG, ADD RODS TO DRILL USING WRENCH, REMOVE CORE
SAMPLES FROM CORE BARREL AND PLACE IN CORE BOXES;
LABEL CORE BOXES FOR DEPTH AND LOCATION OF SAMPLE;
ASSISTS IN THE CLEANING AND MAINTENANCE OF
DRILLING RIG, DRIVES MEDIUM TO HEAVY TRUCK TO
TRANSPORT DRILLING RIG. STATEWIDE TRAVEL IS
INVOLVED WEEKLY AND WORK PERFORMED IN INCLEMENT
WEATHER. A VALID CDL IS REQUIRED FOR THIS POSITION
WITHIN THE FIRST SIX MONTHS OF EMPLOYMENT.

REQUIREMENTS: TRAINING: NO FORMAL EDUCATION REQUIRED.
EXPERIENCE: FOUR YEARS OF FULL-TIME OR EQUIVALENT
PART-TIME PAID OR NON-PAID EXPERIENCE AUTOMOTIVE
BODY REPAIR, BUILDING TRADES, EQUIPMENT OPERATION
OR REPAIR, HIGHWAY MAINTENANCE WORK OR METAL WORK
OR IN BUILDING EQUIPMENT REPAIR INCLUDING WORK IN
HEATING, VENTILATION AND COOLING; (OR) TWO YEARS
OF FULL-TIME OR EQUIVALENT PART-TIME PAID
EMPLOYMENT IN BRIDGE OR STRUCTURAL STEEL
CONSTRUCTION;
(OR) TWO YEARS OF FULL-TIME OR EQUIVALENT PART-
TIME PAID EXPERIENCE IN CORE DRILLING, OIL OR GAS
DRILLING OR SURFACE MINING REQUIRING THE OPERATION
OF DRILLING EQUIPMENT OR AUGER;
(OR) TWO YEARS AS A TRANSPORTATION WORKER II-
BRIDGE MAINTANANCE WORKER.
SUBSTITUTION: SUCCESSFUL COMPLETION OF AN
APPROVED VOCATIONAL SCHOOL PROGRAM IN
AUTOMOTIVE MECHANICS OF AT LEAST 1,080 CLOCK HOURS
MAY BE SUBSTITUTED FOR ONE YEAR OF THE REQUIRED

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EXPERIENCE.

SPECIAL REQUIREMENTS: (1) A VALID MOTOR VEHICLE OPERATOR'S LICENSE; (2) A VALID CLASS A OR B COMMERCIAL DRIVER'S LICENSE IS REQUIRED IN THE AREA OF ASSIGNMENT OF EQUIPMENT OPERATION, AND MAY BE REQUIRED IN BRIDGE MAINTENANCE, EQUIPMENT REPAIR, HIGHWAY MAINTENANCE, AND CORE DRILLING AT THE DISCRETION OF THE APPOINTING AUTHORITY; (3) SOME POSITIONS IN THE CLASS MAY REQUIRE CERTIFICATION IN THE ASSIGNED AREA AFTER APPOINTMENT; (4) SPECIFIC POSITIONS MAY REQUIRE CERTIFICATION FROM A FEDERAL EPA APPROVED TESTING ORGANIZATION AS A CERTIFIED TECHNICIAN REQUIRED BY THE CLEAN AIR ACT ON REFRIGERANT RECYCLING.

SALARY: PAY GRADE 12H \$11.41 - \$20.11

DEADLINE: FEBRUARY 18, 2015

TO APPLY: SEND DIVISION OF PERSONNEL APPLICATION TO:
PAUL M. FARLEY, P.E.
WVDOH-MATERIALS CONTROL, SOILS & TESTING DIVISION
190 DRY BRANCH RD
CHARLESTON, WV 25306

PLEASE INCLUDE POSTING NUMBER DOT1501234 ON APPLICATION

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TRANSPORTATION WORKER 3
CLASSIFIED POSITION VACANCIES 001

LOCATION: DEPARTMENT OF TRANSPORTATION
DIVISION OF HIGHWAYS
DISTRICT TWO
DISTRICT 2 BRIDGE DEPARTMENT
CABELL

SCHEDULE: DAY SHIFT UNLIMITED ORIGINAL FULL-TIME PERM.

FTE: 1.00

DUTIES: TW3 BRIDGE MAINTENANCE CRAFT WORKER - UNDER LIMITED SUPERVISION, AT THE JOURNEYMAN LEVEL, PERFORMS SKILLED WORK IN THE CONSTRUCTION AND MAINTENANCE OF BRIDGES. INSTALLS AND TIES REBAR. FORMS, POURS AND FINISHES CONCRETE FOR REPAIR OR NEW CONSTRUCTION. CLIMBS AND WORKS ON HIGH STEEL STRUCTURES TO REPAIR, REPLACE, CLEAN OR PAINT STEEL BRIDGE COMPONENTS. CUTS, FABRICATES AND INSTALLS STRUCTURAL STEEL. CONSTRUCTS BRIDGES FROM STEEL, TIMBER OR CONCRETE. OPERATES EQUIPMENT SUCH AS AIR COMPRESSOR, ABRASIVE BLASTING EQUIPMENT AND PAINT SPRAYERS. WILL WORK IN HAZARDOUS CONDITIONS AND IN INCLEMENT WEATHER.

REQUIREMENTS: TRAINING: NO FORMAL EDUCATION REQUIRED.
EXPERIENCE: FOUR YEARS OF FULL-TIME OR EQUIVALENT PART-TIME PAID OR NON-PAID EXPERIENCE AUTOMOTIVE BODY REPAIR, BUILDING TRADES, EQUIPMENT OPERATION OR REPAIR, HIGHWAY MAINTENANCE WORK OR METAL WORK OR IN BUILDING EQUIPMENT REPAIR INCLUDING WORK IN HEATING, VENTILATION AND COOLING; (OR) TWO YEARS OF FULL-TIME OR EQUIVALENT PART-TIME PAID EMPLOYMENT IN BRIDGE OR STRUCTURAL STEEL CONSTRUCTION;
(OR) TWO YEARS OF FULL-TIME OR EQUIVALENT PART-TIME PAID EXPERIENCE IN CORE DRILLING, OIL OR GAS DRILLING OR SURFACE MINING REQUIRING THE OPERATION OF DRILLING EQUIPMENT OR AUGER;
(OR) TWO YEARS AS A TRANSPORTATION WORKER II-BRIDGE MAINTANANCE WORKER.
SUBSTITUTION: SUCCESSFUL COMPLETION OF AN APPROVED VOCATIONAL SCHOOL PROGRAM IN AUTOMOTIVE MECHANICS OF AT LEAST 1,080 CLOCK HOURS MAY BE SUBSTITUTED FOR ONE YEAR OF THE REQUIRED

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EXPERIENCE.

SPECIAL REQUIREMENTS: (1) A VALID MOTOR VEHICLE OPERATOR'S LICENSE; (2) A VALID CLASS A OR B COMMERCIAL DRIVER'S LICENSE IS REQUIRED IN THE AREA OF ASSIGNMENT OF EQUIPMENT OPERATION, AND MAY BE REQUIRED IN BRIDGE MAINTENANCE, EQUIPMENT REPAIR, HIGHWAY MAINTENANCE, AND CORE DRILLING AT THE DISCRETION OF THE APPOINTING AUTHORITY; (3) SOME POSITIONS IN THE CLASS MAY REQUIRE CERTIFICATION IN THE ASSIGNED AREA AFTER APPOINTMENT; (4) SPECIFIC POSITIONS MAY REQUIRE CERTIFICATION FROM A FEDERAL EPA APPROVED TESTING ORGANIZATION AS A CERTIFIED TECHNICIAN REQUIRED BY THE CLEAN AIR ACT ON REFRIGERANT RECYCLING.

SALARY: PAY GRADE 12H \$11.41 - \$20.11

DEADLINE: FEBRUARY 18, 2015

TO APPLY: SEND DIVISION OF PERSONNEL APPLICATION TO:
SCOTT EPLIN
WVDOH - DISTRICT TWO
801 MADISON AVE
HUNTINGTON, WV 25704

PLEASE INCLUDE POSTING NUMBER DOT1500246 ON APPLICATION

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DOT1500373

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TRANSPORTATION CREW SUPERVISOR I
CLASSIFIED POSITION VACANCIES 001

LOCATION: DEPARTMENT OF TRANSPORTATION
DIVISION OF HIGHWAYS
DISTRICT THREE
DISTRICT 3 BRIDGE DEPARTMENT
WOOD

SCHEDULE: DAY SHIFT UNLIMITED ORIGINAL FULL-TIME PERM.

FTE: 1.00

DUTIES: TRCRSV1 - UNDER LIMITED SUPERVISION, EMPLOYEE WILL SUPERVISE A BRIDGE MAINTENANCE CREW AND PARTICIPATE IN THE REPAIR, RENOVATION, MAINTENANCE OR CONSTRUCTION OF BRIDGES. THIS POSITION FUNCTIONS AS A WORKING SUPERVISOR. WILL COORDINATE EQUIPMENT AND DETERMINE MATERIAL NEEDED. WILL DOCUMENT WORK ACTIVITIES AND COMPLETE DAILY REPORTS SUCH AS RECORD OF TIME, EQUIPMENT, AND MATERIALS USED. PERFORM RELATED DUTIES AS REQUIRED, INCLUDING ACTING AS BRIDGE MAINTENANCE FOREMAN (TRCRSV2) IN THEIR ABSENCE. AVAILABILITY FOR ON CALL AND EMERGENCY WORK IS REQUIRED. MUST HAVE THE ABILITY TO WORK AT HEIGHTS AND FOLLOW NECESSARY ENVIRONMENTAL PROCEDURES. MUST POSSESS THE ABILITY TO READ PLANS, FOLLOW ORAL AND WRITTEN INSTRUCTIONS, AND PERFORM THE WORK ACCORDING TO BRIDGE MAINTENANCE STANDARDS AND REQUIREMENTS. MAY BE EXPOSED TO HAZARDOUS WORK CONDITIONS AND INCLEMENT WEATHER. A VALID CDL LICENSE MAY BE GIVEN PREFERENCE AND WILL BE REQUIRED WITHIN SIX (6) MONTHS OF EMPLOYMENT. POSITION WILL BE ASSIGNED TO THE WOOD COUNTY BRIDGE REPAIR CREW.

REQUIREMENTS: TRAINING: GRADUATION FROM A STANDARD FOUR YEAR-HIGH SCHOOL OR THE EQUIVALENT.
EXPERIENCE: THREE YEARS OF FULL-TIME OR EQUIVALENT PART-TIME EXPERIENCE IN HIGHWAY CONSTRUCTION OR HIGHWAY MAINTENANCE, OR IN BRIDGE OR STRUCTURAL STEEL CONSTRUCTION.
PROMOTIONAL ONLY: FIVE YEARS OF FULL-TIME OR EQUIVALENT PART-TIME EXPERIENCE IN HIGHWAY CONSTRUCTION OR HIGHWAY MAINTENANCE, OR IN BRIDGE OR STRUCTURAL STEEL CONSTRUCTION, TWO YEARS OF WHICH MUST HAVE BEEN IN A LEAD WORKER OR

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SUPERVISORY CAPACITY, MAY BE SUBSTITUTED FOR THE
ABOVE TRAINING AND EXPERIENCE.
SPECIAL REQUIREMENT: A VALID WEST VIRGINIA MOTOR
VEHICLES OPERATOR'S LICENSE OR A COMMERCIAL
DRIVER'S LICENSE MAY BE REQUIRED AFTER EMPLOYMENT.

SALARY: PAY GRADE 012 \$26,160.00 - \$48,396.00

DEADLINE: FEBRUARY 18, 2015

TO APPLY: SEND DIVISION OF PERSONNEL APPLICATION TO:
JAMES ROTEN
WVDOH - DISTRICT THREE
624 DEPOT STREET
PARKERSBURG, WV 26101

PLEASE INCLUDE POSTING NUMBER DOT1500373 ON APPLICATION

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SECRETARY II
CLASSIFIED POSITION VACANCIES 001

LOCATION: DEPARTMENT OF TRANSPORTATION
DIVISION OF HIGHWAYS
DISTRICT THREE
DISTRICT 3 BRIDGE DEPARTMENT
WOOD

SCHEDULE: DAY SHIFT UNLIMITED ORIGINAL FULL-TIME PERM.

FTE: 1.00

DUTIES: SEC2 - UNDER GENERAL SUPERVISION, AT THE FULL PERFORMANCE LEVEL, PROVIDES CLERICAL AND ADMINISTRATIVE RELIEF FOR THE DISTRICT BRIDGE ENGINEER. WILL PERPARE ROUTINE CORRESPONDENCE AND LETTERS FOR THE DISTRICT AND/OR CENTRAL OFFICE. AS RECEPTIONIST FOR THE BRIDGE DEPARTMENT, WILL ANSWER PHONE AND TAKE MESSAGES FOR THE BRIDGE ENGINEER AND STAFF. WILL TYPE REPORTS, LETTERS, MEMORANDUMS AND FORMS NEEDED IN REGARDS TO THE BRIDGE DEPARTMENT. MAINTAINS, PROCESSES, SORTS AND FILES DOCUMENTS, RESEARCHES FILES FOR DATA AND GATHERS INFORMATION. WILL SERVE AS THE BACKUP OFFICE ASSISTANT FOR THE BRIDGE DEPARTMENT, UNDERSTANDING/PERFORMING ALL THOSE DUTIES AS WELL. PREPARES A VARIETY OF PERSONNEL AND PAYROLL DOCUMENTATION, WORKING WITH THE DISTRICT HR OFFICE. IS INVOLVED IN BRIDGE INSPECTION PROGRAM, ASSISTING THE BRIDGE INSPECTION STAFF ROUTINELY. PERFORMS MANY OTHER DUTIES AS REQUESTED OR REQUIRED.

REQUIREMENTS: TRAINING: GRADUATION FROM A STANDARD HIGH SCHOOL OR THE EQUIVALENT.
EXPERIENCE: FIVE YEARS OF FULL-TIME OR EQUIVALENT PART-TIME PAID EXPERIENCE PERFORMING CLERICAL DUTIES AT THE OFFICE ASSISTANT III LEVEL, ENCOMPASSING A WIDE RANGE OF OFFICE PRACTICES, WHICH MUST HAVE INCLUDED TYPING, SCREENING AND ROUTING TELEPHONE CALLS AND CORRESPONDENCE, AND COMPOSING ROUTINE CORRESPONDENCE.
SUBSTITUTION: COLLEGE HOURS OR RELATED BUSINESS SCHOOL OR VOCATIONAL TRAINING MAY BE SUBSTITUTED THROUGH AN ESTABLISHED FORMULA FOR UP TO TWO YEARS OF THE REQUIRED EXPERIENCE.

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SALARY: PAY GRADE 009 \$22,584.00 - \$41,784.00

DEADLINE: FEBRUARY 18, 2015

TO APPLY: SEND DIVISION OF PERSONNEL APPLICATION TO:
JAMES ROTEN
WVDOH - DISTRICT THREE
624 DEPOT STREET
PARKERSBURG, WV 26101

PLEASE INCLUDE POSTING NUMBER DOT1500375 ON APPLICATION

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TRANSPORTATION WORKER 1
CLASSIFIED POSITION VACANCIES 001

LOCATION: DEPARTMENT OF TRANSPORTATION
DIVISION OF HIGHWAYS
DISTRICT THREE
CALHOUN COUNTY HEADQUARTERS
CALHOUN

SCHEDULE: DAY SHIFT UNLIMITED ORIGINAL FULL-TIME PERM.

FTE: 1.00

DUTIES: TWIEQOP - UNDER DIRECT SUPERVISION AT THE APPRENTICE LEVEL, PERFORMS UNSKILLED TO SEMI-SKILLED WORK IN THE CONSTRUCTION AND MAINTENANCE OF HIGHWAYS. WILL OPERATE LIGHT MOTORIZED HIGHWAY EQUIPMENT AND A VARIETY OF MANUAL AND POWER HAND TOOLS. WILL ASSIST HIGHWAY EQUIPMENT OPERATORS AND CRAFT WORKERS IN WORK SUCH AS FLAGGING, SHOVELING MATERIALS, CLEANING CULVERTS, MOWING, BRUSH CUTTING, LITTER PICKUP, AND JANITORIAL WORK. WILL BE REQUIRED TO OPERATE OTHER RELATED HIGHWAY MAINTENANCE EQUIPMENT AS EMPLOYEE TRAINING PERMITS. PERFORM RELATED WORK AS REQUIRED. MAY BE EXPOSED TO INCLEMENT WEATHER AND HAZARDOUS WORK CONDITIONS. CDL WILL BE REQUIRED WITHIN 6 MONTHS OF EMPLOYMENT. ONLY ONE VACANCY TO BE FILLED; ALTERNATE POSTING NUMBER IS DOT1500377.

REQUIREMENTS: TRAINING: NO FORMAL EDUCATION REQUIRED.
SPECIAL REQUIREMENT: A VALID MOTOR VEHICLE LICENSE IS REQUIRED. A COMMERCIAL DRIVER'S LICENSE MAY BE REQUIRED AFTER EMPLOYMENT.

SALARY: PAY GRADE 10H \$9.73 - \$17.35

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TO APPLY: SEND DIVISION OF PERSONNEL APPLICATION TO:
 JAMES ROTEN
 WVDOT - DISTRICT THREE
 624 DEPOT STREET
 PARKERSBURG, WV 26101

PLEASE INCLUDE POSTING NUMBER DOT1500376 ON APPLICATION

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TRANSPORTATION WORKER 2
CLASSIFIED POSITION VACANCIES 001

LOCATION: DEPARTMENT OF TRANSPORTATION
DIVISION OF HIGHWAYS
DISTRICT THREE
CALHOUN COUNTY HEADQUARTERS
CALHOUN

SCHEDULE: DAY SHIFT UNLIMITED ORIGINAL FULL-TIME PERM.

FTE: 1.00

DUTIES: TW2EQOP - UNDER GENERAL SUPERVISION, EMPLOYEE WILL OPERATE MEDIUM SIZED EQUIPMENT SUCH AS SINGLE OR TANDEM AXLE DUMP TRUCKS, ASPHALT DISTRIBUTOR, RUBBER TIRED ENDLOADER, ROLLER, TRENCH MACHINE, MOWERS, CULVERT CLEANER, SNOW PLOW AND SPREADERS. MAY OPERATE OTHER RELATED HIGHWAY EQUIPMENT AS TRAINING PERMITS. PERFORMS RELATED WORK AS REQUIRED SUCH AS FLAGGING, SHOVELING MATERIALS, CLEANING CULVERTS, MOWING, BRUSH CUTTING, LITTER PICKUP, CLEANING EQUIPMENT, AND JANITORIAL WORK. MAKES MINOR MECHANIC REPAIRS SUCH AS CHANGING TIRES, BLADES OR FILTERS. MAY BE EXPOSED TO HAZARDOUS WORKING CONDITIONS AND INCLEMENT WEATHER. CDL REQUIRED. ONLY ONE VACANCY TO BE FILLED; ALTERNATE POSTING NUMBER IS DOT1500376.

REQUIREMENTS: TRAINING: NO FORMAL EDUCATION REQUIRED.
EXPERIENCE: TWO YEARS OF FULL-TIME OR EQUIVALENT PART-TIME PAID OR NON-PAID EXPERIENCE IN AUTOMOTIVE BODY REPAIR, BUILDING TRADES, EQUIPMENT OPERATION OR REPAIR, HIGHWAY MAINTENANCE OR METAL WORK. FOR BRIDGE MAINTENANCE POSITIONS SIX MONTHS OF FULL-TIME OR EQUIVALENT PART-TIME PAID EXPERIENCE IN BRIDGE OR STRUCTURAL STEEL CONSTRUCTION.
SUBSTITUTION: SUCCESSFUL COMPLETION OF AN APPROVED VOCATIONAL SCHOOL PROGRAM IN AUTOMOTIVE MECHANICS OF AT LEAST 1,080 CLOCK HOURS MAY BE SUBSTITUTED FOR ONE YEAR OF THE REQUIRED EXPERIENCE.
SUBSTITUTION FOR THE AREA OF ASSIGNMENT OF EQUIPMENT OPERATION: EQUIPMENT OPERATION CERTIFICATE FROM AN ACCREDITED COMMERCIAL DRIVERS LICENSE PROGRAM BY NORTH CENTRAL ASSOCIATION WILL

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SUBSTITUTE FOR THE REQUIRED 2 (TWO) YEARS EXPERIENCE. OR A VALID CLASS A OR CLASS B COMMERCIAL DRIVER'S LICENSE IN THE AREA OF ASSIGNMENT OF EQUIPMENT OPERATION WILL SUBSTITUTE FOR THE REQUIRED 2 (TWO) YEARS OF EXPERIENCE. SUBSTITUTION FOR THE AREA OF ASSIGNMENT OF HIGHWAY MAINTENANCE: HIGHWAY MAINTENANCE CERTIFICATE/ COMPLETION OF AN APPROVED TRAINING COURSE IN SKILLED TRADES PLUS THE ROADS SCHOLAR TRAINING COURSE BY THE TECHNOLOGY TRANSFER ENTER AT WEST VIRGINIA UNIVERSITY SHALL BE ACCEPTED FOR THE REQUIRED EXPERIENCE.

SPECIAL REQUIREMENTS: (1) A VALID MOTOR VEHICLE OPERATOR'S LICENSE; (2) A VALID CLASS A OR B COMMERCIAL DRIVER'S LICENSE IS REQUIRED IN THE AREA OF ASSIGNMENT OF EQUIPMENT OPERATION, AND MAY BE REQUIRED IN BRIDGE MAINTENANCE, EQUIPMENT REPAIR AND HIGHWAY MAINTENANCE AND BRIDGE MAINTENANCE, AT THE DISCRETION OF THE APPOINTING AUTHORITY; (3) SOME POSITIONS IN THE CLASS MAY REQUIRE CERTIFICATION IN THE ASSIGNED AREAS AFTER APPOINTMENT; (4) SPECIFIC POSITIONS MAY REQUIRE CERTIFICATION FROM A FEDERAL EPA APPROVED TESTING ORGANIZATION AS A CERTIFIED TECHNICIAN REQUIRED BY THE CLEAN AIR ACT ON REFRIGERANT RECYCLING.

SALARY: PAY GRADE 11H \$10.55 - \$18.69

DEADLINE: FEBRUARY 18, 2015

TO APPLY: SEND DIVISION OF PERSONNEL APPLICATION TO:
JAMES ROTEN
WVDOH - DISTRICT THREE
624 DEPOT STREET
PARKERSBURG, WV 26101

PLEASE INCLUDE POSTING NUMBER DOT1500377 ON APPLICATION

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TRANSPORTATION WORKER 1
CLASSIFIED POSITION VACANCIES 001

LOCATION: DEPARTMENT OF TRANSPORTATION
DIVISION OF HIGHWAYS
DISTRICT THREE
WOOD COUNTY HEADQUARTERS
WOOD

SCHEDULE: DAY SHIFT UNLIMITED ORIGINAL FULL-TIME PERM.

FTE: 1.00

DUTIES: TWIEQOP - UNDER DIRECT SUPERVISION AT THE
APPRENTICE LEVEL, PERFORMS UNSKILLED TO
SEMI-SKILLED WORK IN THE CONSTRUCTION AND
MAINTENANCE OF HIGHWAYS. WILL OPERATE LIGHT
MOTORIZED HIGHWAY EQUIPMENT AND A VARIETY OF
MANUAL AND POWER HAND TOOLS. WILL ASSIST HIGHWAY
EQUIPMENT OPERATORS AND CRAFT WORKERS IN WORK
SUCH AS FLAGGING, SHOVELING MATERIALS, CLEANING
CULVERTS, MOWING, BRUSH CUTTING, LITTER PICKUP,
AND JANITORIAL WORK. WILL BE REQUIRED TO OPERATE
OTHER RELATED HIGHWAY MAINTENANCE EQUIPMENT AS
EMPLOYEE TRAINING PERMITS. PERFORM RELATED WORK
AS REQUIRED. MAY BE EXPOSED TO INCLEMENT WEATHER
AND HAZARDOUS WORK CONDITIONS. CDL WILL BE
REQUIRED WITHIN 6 MONTHS OF EMPLOYMENT.
ONLY ONE VACANCY TO BE FILLED; ALTERNATE POSTING
NUMBER IS DOT1500379.

REQUIREMENTS: TRAINING: NO FORMAL EDUCATION REQUIRED.
SPECIAL REQUIREMENT: A VALID MOTOR
VEHICLE LICENSE IS REQUIRED. A COMMERCIAL
DRIVER'S LICENSE MAY BE REQUIRED AFTER EMPLOY-
MENT.

SALARY: PAY GRADE 10H \$9.73 - \$17.35

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TO APPLY: SEND DIVISION OF PERSONNEL APPLICATION TO:
 JAMES ROTEN
 WVDOT - DISTRICT THREE
 624 DEPOT STREET
 PARKERSBURG, WV 26101

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TRANSPORTATION WORKER 2
CLASSIFIED POSITION VACANCIES 001

LOCATION: DEPARTMENT OF TRANSPORTATION
DIVISION OF HIGHWAYS
DISTRICT THREE
WOOD COUNTY HEADQUARTERS
WOOD

SCHEDULE: DAY SHIFT UNLIMITED ORIGINAL FULL-TIME PERM.

FTE: 1.00

DUTIES: TW2EQOP - UNDER GENERAL SUPERVISION, EMPLOYEE WILL OPERATE MEDIUM SIZED EQUIPMENT SUCH AS SINGLE OR TANDEM AXLE DUMP TRUCKS, ASPHALT DISTRIBUTOR, RUBBER TIRED ENDLOADER, ROLLER, TRENCH MACHINE, MOWERS, CULVERT CLEANER, SNOW PLOW AND SPREADERS. MAY OPERATE OTHER RELATED HIGHWAY EQUIPMENT AS TRAINING PERMITS. PERFORMS RELATED WORK AS REQUIRED SUCH AS FLAGGING, SHOVELING MATERIALS, CLEANING CULVERTS, MOWING, BRUSH CUTTING, LITTER PICKUP, CLEANING EQUIPMENT, AND JANITORIAL WORK. MAKES MINOR MECHANIC REPAIRS SUCH AS CHANGING TIRES, BLADES OR FILTERS. MAY BE EXPOSED TO HAZARDOUS WORKING CONDITIONS AND INCLEMENT WEATHER. CDL REQUIRED. ONLY ONE VACANCY TO BE FILLED; ALTERNATE POSTING NUMBER IS DOT1500378.

REQUIREMENTS: TRAINING: NO FORMAL EDUCATION REQUIRED.
EXPERIENCE: TWO YEARS OF FULL-TIME OR EQUIVALENT PART-TIME PAID OR NON-PAID EXPERIENCE IN AUTOMOTIVE BODY REPAIR, BUILDING TRADES, EQUIPMENT OPERATION OR REPAIR, HIGHWAY MAINTENANCE OR METAL WORK. FOR BRIDGE MAINTENANCE POSITIONS SIX MONTHS OF FULL-TIME OR EQUIVALENT PART-TIME PAID EXPERIENCE IN BRIDGE OR STRUCTURAL STEEL CONSTRUCTION.
SUBSTITUTION: SUCCESSFUL COMPLETION OF AN APPROVED VOCATIONAL SCHOOL PROGRAM IN AUTOMOTIVE MECHANICS OF AT LEAST 1,080 CLOCK HOURS MAY BE SUBSTITUTED FOR ONE YEAR OF THE REQUIRED EXPERIENCE.
SUBSTITUTION FOR THE AREA OF ASSIGNMENT OF EQUIPMENT OPERATION: EQUIPMENT OPERATION CERTIFICATE FROM AN ACCREDITED COMMERCIAL DRIVERS LICENSE PROGRAM BY NORTH CENTRAL ASSOCIATION WILL

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SUBSTITUTE FOR THE REQUIRED 2 (TWO) YEARS EXPERIENCE. OR A VALID CLASS A OR CLASS B COMMERCIAL DRIVER'S LICENSE IN THE AREA OF ASSIGNMENT OF EQUIPMENT OPERATION WILL SUBSTITUTE FOR THE REQUIRED 2 (TWO) YEARS OF EXPERIENCE. SUBSTITUTION FOR THE AREA OF ASSIGNMENT OF HIGHWAY MAINTENANCE: HIGHWAY MAINTENANCE CERTIFICATE/ COMPLETION OF AN APPROVED TRAINING COURSE IN SKILLED TRADES PLUS THE ROADS SCHOLAR TRAINING COURSE BY THE TECHNOLOGY TRANSFER ENTER AT WEST VIRGINIA UNIVERSITY SHALL BE ACCEPTED FOR THE REQUIRED EXPERIENCE.

SPECIAL REQUIREMENTS: (1) A VALID MOTOR VEHICLE OPERATOR'S LICENSE; (2) A VALID CLASS A OR B COMMERCIAL DRIVER'S LICENSE IS REQUIRED IN THE AREA OF ASSIGNMENT OF EQUIPMENT OPERATION, AND MAY BE REQUIRED IN BRIDGE MAINTENANCE, EQUIPMENT REPAIR AND HIGHWAY MAINTENANCE AND BRIDGE MAINTENANCE, AT THE DISCRETION OF THE APPOINTING AUTHORITY; (3) SOME POSITIONS IN THE CLASS MAY REQUIRE CERTIFICATION IN THE ASSIGNED AREAS AFTER APPOINTMENT; (4) SPECIFIC POSITIONS MAY REQUIRE CERTIFICATION FROM A FEDERAL EPA APPROVED TESTING ORGANIZATION AS A CERTIFIED TECHNICIAN REQUIRED BY THE CLEAN AIR ACT ON REFRIGERANT RECYCLING.

SALARY: PAY GRADE 11H \$10.55 - \$18.69

DEADLINE: FEBRUARY 18, 2015

TO APPLY: SEND DIVISION OF PERSONNEL APPLICATION TO:
JAMES ROTEN
WVDOH - DISTRICT THREE
624 DEPOT STREET
PARKERSBURG, WV 26101

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TRANSPORTATION WORKER 2
CLASSIFIED POSITION VACANCIES 001

LOCATION: DEPARTMENT OF TRANSPORTATION
DIVISION OF HIGHWAYS
DISTRICT THREE
CORRIDOR D, SECTION 1 HEADQUARTERS
RITCHIE

SCHEDULE: DAY SHIFT UNLIMITED ORIGINAL FULL-TIME PERM.

FTE: 1.00

DUTIES: TW2EQOP - UNDER GENERAL SUPERVISION, EMPLOYEE WILL OPERATE MEDIUM SIZED EQUIPMENT SUCH AS FRONT END LOADER, GUARDRAIL OR FLAIL MOWER, TANDEM OR SINGLE AXLE DUMP TRUCKS, SNOW PLOW AND SPREADERS USED IN THE MAINTENANCE AND REPAIR OF HIGHWAYS. PERFORMS RELATED WORK AS REQUIRED SUCH AS FLAGGING, SHOVELING MATERIALS, CLEANING CULVERTS, MOWING, BRUSH CUTTING, LITTER PICKUP, CLEANING EQUIPMENT, AND JANITORIAL WORK. MAKES MINOR MECHANICAL REPAIRS SUCH AS CHANGING TIRES, BLADES OR FILTERS. MAY BE EXPOSED TO HAZARDOUS WORKING CONDITIONS AND INCLEMENT WEATHER. A VALID COMMERCIAL DRIVER'S LICENSE IS REQUIRED.

REQUIREMENTS: TRAINING: NO FORMAL EDUCATION REQUIRED.
EXPERIENCE: TWO YEARS OF FULL-TIME OR EQUIVALENT PART-TIME PAID OR NON-PAID EXPERIENCE IN AUTOMOTIVE BODY REPAIR, BUILDING TRADES, EQUIPMENT OPERATION OR REPAIR, HIGHWAY MAINTENANCE OR METAL WORK. FOR BRIDGE MAINTENANCE POSITIONS SIX MONTHS OF FULL-TIME OR EQUIVALENT PART-TIME PAID EXPERIENCE IN BRIDGE OR STRUCTURAL STEEL CONSTRUCTION.
SUBSTITUTION: SUCCESSFUL COMPLETION OF AN APPROVED VOCATIONAL SCHOOL PROGRAM IN AUTOMOTIVE MECHANICS OF AT LEAST 1,080 CLOCK HOURS MAY BE SUBSTITUTED FOR ONE YEAR OF THE REQUIRED EXPERIENCE.
SUBSTITUTION FOR THE AREA OF ASSIGNMENT OF EQUIPMENT OPERATION: EQUIPMENT OPERATION CERTIFICATE FROM AN ACCREDITED COMMERCIAL DRIVERS LICENSE PROGRAM BY NORTH CENTRAL ASSOCIATION WILL SUBSTITUTE FOR THE REQUIRED 2 (TWO) YEARS EXPERIENCE. OR A VALID CLASS A OR CLASS B

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COMMERCIAL DRIVER'S LICENSE IN THE AREA OF ASSIGNMENT OF EQUIPMENT OPERATION WILL SUBSTITUTE FOR THE REQUIRED 2 (TWO) YEARS OF EXPERIENCE. SUBSTITUTION FOR THE AREA OF ASSIGNMENT OF HIGHWAY MAINTENANCE: HIGHWAY MAINTENANCE CERTIFICATE/ COMPLETION OF AN APPROVED TRAINING COURSE IN SKILLED TRADES PLUS THE ROADS SCHOLAR TRAINING COURSE BY THE TECHNOLOGY TRANSFER ENTER AT WEST VIRGINIA UNIVERSITY SHALL BE ACCEPTED FOR THE REQUIRED EXPERIENCE.

SPECIAL REQUIREMENTS: (1) A VALID MOTOR VEHICLE OPERATOR'S LICENSE; (2) A VALID CLASS A OR B COMMERCIAL DRIVER'S LICENSE IS REQUIRED IN THE AREA OF ASSIGNMENT OF EQUIPMENT OPERATION, AND MAY BE REQUIRED IN BRIDGE MAINTENANCE, EQUIPMENT REPAIR AND HIGHWAY MAINTENANCE AND BRIDGE MAINTENANCE, AT THE DISCRETION OF THE APPOINTING AUTHORITY; (3) SOME POSITIONS IN THE CLASS MAY REQUIRE CERTIFICATION IN THE ASSIGNED AREAS AFTER APPOINTMENT; (4) SPECIFIC POSITIONS MAY REQUIRE CERTIFICATION FROM A FEDERAL EPA APPROVED TESTING ORGANIZATION AS A CERTIFIED TECHNICIAN REQUIRED BY THE CLEAN AIR ACT ON REFRIGERANT RECYCLING.

SALARY: PAY GRADE 11H \$10.55 - \$18.69

DEADLINE: FEBRUARY 18, 2015

TO APPLY: SEND DIVISION OF PERSONNEL APPLICATION TO:
JAMES ROTEN
WVDOH - DISTRICT THREE
624 DEPOT STREET
PARKERSBURG, WV 26101

PLEASE INCLUDE POSTING NUMBER DOT1500380 ON APPLICATION

DATE: FEBRUARY 09, 2015

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TRANSPORTATION WORKER 2
CLASSIFIED POSITION VACANCIES 003

LOCATION: DEPARTMENT OF TRANSPORTATION
DIVISION OF HIGHWAYS
DISTRICT FOUR
DODDRIDGE COUNTY HEADQUARTERS
DODDRIDGE

SCHEDULE: DAY SHIFT UNLIMITED ORIGINAL FULL-TIME PERM.

FTE: 1.00

DUTIES: TW2EQOP -UNDER GENERAL SUPERVISION, EMPLOYEE WILL OPERATE MEDIUM-SIZED EQUIPMENT SUCH AS FRONT END LOADER, GUARDRAIL OR FLAILMOWER, TANDEM OR SINGLE AXEL DUMP TRUCKS, SNOW PLOW AND SPREADERS USED IN THE MAINTENANCE AND REPAIR OF HIGHWAYS. MAY OPERATE OTHER RELATED HIGHWAY EQUIPMENT AS TRAINING PERMITS. PERFORMS RELATED WORK AS REQUIRED SUCH AS FLAGGING, SHOVELING MATERIALS, CLEANING CULVERTS, MOWING, BRUSH CUTTING, LITTER PICKUP, CLEANING EQUIPMENT, AND JANITORIAL WORK. MAKES MINOR MECHANIC REPAIRS SUCH AS CHANGING TIRES, BLADES, OR FILTERS. MAY BE EXPOSED TO HAZARDOUS WORKING CONDITIONS AND INCLEMENT WEATHER. CDL REQUIRED.

REQUIREMENTS: TRAINING: NO FORMAL EDUCATION REQUIRED.
EXPERIENCE: TWO YEARS OF FULL-TIME OR EQUIVALENT PART-TIME PAID OR NON-PAID EXPERIENCE IN AUTOMOTIVE BODY REPAIR, BUILDING TRADES, EQUIPMENT OPERATION OR REPAIR, HIGHWAY MAINTENANCE OR METAL WORK. FOR BRIDGE MAINTENANCE POSITIONS SIX MONTHS OF FULL-TIME OR EQUIVALENT PART-TIME PAID EXPERIENCE IN BRIDGE OR STRUCTURAL STEEL CONSTRUCTION.
SUBSTITUTION: SUCCESSFUL COMPLETION OF AN APPROVED VOCATIONAL SCHOOL PROGRAM IN AUTOMOTIVE MECHANICS OF AT LEAST 1,080 CLOCK HOURS MAY BE SUBSTITUTED FOR ONE YEAR OF THE REQUIRED EXPERIENCE.
SUBSTITUTION FOR THE AREA OF ASSIGNMENT OF EQUIPMENT OPERATION: EQUIPMENT OPERATION CERTIFICATE FROM AN ACCREDITED COMMERCIAL DRIVERS LICENSE PROGRAM BY NORTH CENTRAL ASSOCIATION WILL SUBSTITUTE FOR THE REQUIRED 2 (TWO) YEARS

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EXPERIENCE. OR A VALID CLASS A OR CLASS B COMMERCIAL DRIVER'S LICENSE IN THE AREA OF ASSIGNMENT OF EQUIPMENT OPERATION WILL SUBSTITUTE FOR THE REQUIRED 2 (TWO) YEARS OF EXPERIENCE. SUBSTITUTION FOR THE AREA OF ASSIGNMENT OF HIGHWAY MAINTENANCE: HIGHWAY MAINTENANCE CERTIFICATE/ COMPLETION OF AN APPROVED TRAINING COURSE IN SKILLED TRADES PLUS THE ROADS SCHOLAR TRAINING COURSE BY THE TECHNOLOGY TRANSFER ENTER AT WEST VIRGINIA UNIVERSITY SHALL BE ACCEPTED FOR THE REQUIRED EXPERIENCE.

SPECIAL REQUIREMENTS: (1) A VALID MOTOR VEHICLE OPERATOR'S LICENSE; (2) A VALID CLASS A OR B COMMERCIAL DRIVER'S LICENSE IS REQUIRED IN THE AREA OF ASSIGNMENT OF EQUIPMENT OPERATION, AND MAY BE REQUIRED IN BRIDGE MAINTENANCE, EQUIPMENT REPAIR AND HIGHWAY MAINTENANCE AND BRIDGE MAINTENANCE, AT THE DISCRETION OF THE APPOINTING AUTHORITY; (3) SOME POSITIONS IN THE CLASS MAY REQUIRE CERTIFICATION IN THE ASSIGNED AREAS AFTER APPOINTMENT; (4) SPECIFIC POSITIONS MAY REQUIRE CERTIFICATION FROM A FEDERAL EPA APPROVED TESTING ORGANIZATION AS A CERTIFIED TECHNICIAN REQUIRED BY THE CLEAN AIR ACT ON REFRIGERANT RECYCLING.

SALARY: PAY GRADE 11H \$10.55 - \$18.69

DEADLINE: FEBRUARY 18, 2005

TO APPLY: SEND DIVISION OF PERSONNEL APPLICATION TO:
RAY URSE
WVDOH - DISTRICT FOUR
PO BOX 4220
CLARKSBURG, WV 26302

PLEASE INCLUDE POSTING NUMBER DOT1500452 ON APPLICATION

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TRANSPORTATION WORKER 1
CLASSIFIED POSITION VACANCIES 001

LOCATION: DEPARTMENT OF TRANSPORTATION
DIVISION OF HIGHWAYS
DISTRICT SIX
DISTRICT 6 SIGN SHOP
MARSHALL

SCHEDULE: DAY SHIFT UNLIMITED ORIGINAL FULL-TIME PERM.

FTE: 1.00

DUTIES: TWICW-UNDER DIRECT SUPERVISION, EMPLOYEE INSTALLS AND MAINTAINS SIGNS AND PAVEMENT MARKINGS, MAINTAINS IMPACT ATTENUATORS, RE-LAMPS TRAFFIC SIGNALS, PERFORMS CODING SPOTTING AND HIGHWAY STRIPING OPERATIONS. MAY BE EXPOSED TO HAZARDOUS WORKING CONDITIONS AND INCLEMENT WEATHER. PERFORMS RELATED WORK AS REQUIRED. A CDL WILL BE REQUIRED WITHIN SIX MONTHS AFTER EMPLOYMENT.

REQUIREMENTS: TRAINING: NO FORMAL EDUCATION REQUIRED.
SPECIAL REQUIREMENT: A VALID MOTOR VEHICLE LICENSE IS REQUIRED. A COMMERCIAL DRIVER'S LICENSE MAY BE REQUIRED AFTER EMPLOYMENT.

SALARY: PAY GRADE 10H \$9.73 - \$17.35

DEADLINE: FEBRUARY 18, 2015

TO APPLY: SEND DIVISION OF PERSONNEL APPLICATION TO:
GHASSAN SUWAID
WVDOH - DISTRICT SIX
1 DOT DRIVE
MOUNDSVILLE, WV 26041

PLEASE INCLUDE POSTING NUMBER DOT1500650 ON APPLICATION

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TRANSPORTATION WORKER 2
CLASSIFIED POSITION VACANCIES 001

LOCATION: DEPARTMENT OF TRANSPORTATION
DIVISION OF HIGHWAYS
DISTRICT SIX
WETZEL COUNTY HEADQUARTERS
WETZEL

SCHEDULE: DAY SHIFT UNLIMITED ORIGINAL FULL-TIME PERM.

FTE: 1.00

DUTIES: TW2EQOP-UNDER GENERAL SUPERVISION, EMPLOYEE WILL OPERATE MEDIUM SIZED EQUIPMENT SUCH AS ASPHALT DISTRIBUTOR, RUBBER TIRE ENDLOADER, ROLLER, TRENCH MACHINE, CULVERT CLEANER, OR MUD JACK, GUARDRAIL OR FLAIL MOWER. DRIVES DUMP TRUCK, FLATBED OR TANDEM AXLE TRUCKS WITH SNOW PLOWS AND SPREADERS. PERFORMS RELATED WORK AS REQUIRED SUCH AS FLAGGING, SHOVELING MATERIALS, CLEANING CULVERTS, MOWING, BRUSH CUTTING, LITTER PICKUP, CLEANING EQUIPMENT, AND JANITORIAL WORK. MAKES MINOR MECHANICAL REPAIRS SUCH AS CHANGING TIRES, BLADES OR FILTERS. MAY BE EXPOSED TO HAZARDOUS WORKING CONDITIONS AND INCLEMENT WEATHER. CDL REQUIRED.

REQUIREMENTS: TRAINING: NO FORMAL EDUCATION REQUIRED.
EXPERIENCE: TWO YEARS OF FULL-TIME OR EQUIVALENT PART-TIME PAID OR NON-PAID EXPERIENCE IN AUTOMOTIVE BODY REPAIR, BUILDING TRADES, EQUIPMENT OPERATION OR REPAIR, HIGHWAY MAINTENANCE OR METAL WORK. FOR BRIDGE MAINTENANCE POSITIONS SIX MONTHS OF FULL-TIME OR EQUIVALENT PART-TIME PAID EXPERIENCE IN BRIDGE OR STRUCTURAL STEEL CONSTRUCTION.
SUBSTITUTION: SUCCESSFUL COMPLETION OF AN APPROVED VOCATIONAL SCHOOL PROGRAM IN AUTOMOTIVE MECHANICS OF AT LEAST 1,080 CLOCK HOURS MAY BE SUBSTITUTED FOR ONE YEAR OF THE REQUIRED EXPERIENCE.
SUBSTITUTION FOR THE AREA OF ASSIGNMENT OF EQUIPMENT OPERATION: EQUIPMENT OPERATION CERTIFICATE FROM AN ACCREDITED COMMERCIAL DRIVERS LICENSE PROGRAM BY NORTH CENTRAL ASSOCIATION WILL SUBSTITUTE FOR THE REQUIRED 2 (TWO) YEARS EXPERIENCE. OR A VALID CLASS A OR CLASS B

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COMMERCIAL DRIVER'S LICENSE IN THE AREA OF ASSIGNMENT OF EQUIPMENT OPERATION WILL SUBSTITUTE FOR THE REQUIRED 2 (TWO) YEARS OF EXPERIENCE. SUBSTITUTION FOR THE AREA OF ASSIGNMENT OF HIGHWAY MAINTENANCE: HIGHWAY MAINTENANCE CERTIFICATE/ COMPLETION OF AN APPROVED TRAINING COURSE IN SKILLED TRADES PLUS THE ROADS SCHOLAR TRAINING COURSE BY THE TECHNOLOGY TRANSFER ENTER AT WEST VIRGINIA UNIVERSITY SHALL BE ACCEPTED FOR THE REQUIRED EXPERIENCE.

SPECIAL REQUIREMENTS: (1) A VALID MOTOR VEHICLE OPERATOR'S LICENSE; (2) A VALID CLASS A OR B COMMERCIAL DRIVER'S LICENSE IS REQUIRED IN THE AREA OF ASSIGNMENT OF EQUIPMENT OPERATION, AND MAY BE REQUIRED IN BRIDGE MAINTENANCE, EQUIPMENT REPAIR AND HIGHWAY MAINTENANCE AND BRIDGE MAINTENANCE, AT THE DISCRETION OF THE APPOINTING AUTHORITY; (3) SOME POSITIONS IN THE CLASS MAY REQUIRE CERTIFICATION IN THE ASSIGNED AREAS AFTER APPOINTMENT; (4) SPECIFIC POSITIONS MAY REQUIRE CERTIFICATION FROM A FEDERAL EPA APPROVED TESTING ORGANIZATION AS A CERTIFIED TECHNICIAN REQUIRED BY THE CLEAN AIR ACT ON REFRIGERANT RECYCLING.

SALARY: PAY GRADE 11H \$10.55 - \$18.69

DEADLINE: FEBRUARY 18, 2015

TO APPLY: SEND DIVISION OF PERSONNEL APPLICATION TO:
GHASSAN SUWAID
WVDOH - DISTRICT SIX
1 DOT DRIVE
MOUNDSVILLE, WV 26041

PLEASE INCLUDE POSTING NUMBER DOT1500651 ON APPLICATION

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TRANSPORTATION WORKER 3
CLASSIFIED POSITION VACANCIES 001

LOCATION: DEPARTMENT OF TRANSPORTATION
DIVISION OF HIGHWAYS
DISTRICT SIX
HANCOCK COUNTY HEADQUARTERS
HANCOCK

SCHEDULE: DAY SHIFT UNLIMITED ORIGINAL FULL-TIME PERM.

FTE: 1.00

DUTIES: TW3EQOP-UNDER LIMITED SUPERVISION, AT THE JOURNEY LEVEL PERFORMS SKILLED WORK IN THE CONSTRUCTION AND MAINTENANCE OF HIGHWAYS. OPERATES A VARIETY OF HEAVY MOTORIZED MAINTENANCE EQUIPMENT SUCH AS POWER GRADERS, BULLDOZER, BACKHOE AND SEMI-TRAILER. TRANSPORTS EQUIPMENT COUNTYWIDE TO MAINTENANCE SITES; MAKES MAJOR REPAIRS TO ROADS. MAY BE EXPOSED TO HAZARDOUS WORKING CONDITIONS AND INCLEMENT WEATHER. PERFORMS RELATED WORK AS REQUIRED. CDL REQUIRED.

REQUIREMENTS: TRAINING: NO FORMAL EDUCATION REQUIRED.
EXPERIENCE: FOUR YEARS OF FULL-TIME OR EQUIVALENT PART-TIME PAID OR NON-PAID EXPERIENCE AUTOMOTIVE BODY REPAIR, BUILDING TRADES, EQUIPMENT OPERATION OR REPAIR, HIGHWAY MAINTENANCE WORK OR METAL WORK OR IN BUILDING EQUIPMENT REPAIR INCLUDING WORK IN HEATING, VENTILATION AND COOLING; (OR) TWO YEARS OF FULL-TIME OR EQUIVALENT PART-TIME PAID EMPLOYMENT IN BRIDGE OR STRUCTURAL STEEL CONSTRUCTION;
(OR) TWO YEARS OF FULL-TIME OR EQUIVALENT PART-TIME PAID EXPERIENCE IN CORE DRILLING, OIL OR GAS DRILLING OR SURFACE MINING REQUIRING THE OPERATION OF DRILLING EQUIPMENT OR AUGER;
(OR) TWO YEARS AS A TRANSPORTATION WORKER II-BRIDGE MAINTANANCE WORKER.
SUBSTITUTION: SUCCESSFUL COMPLETION OF AN APPROVED VOCATIONAL SCHOOL PROGRAM IN AUTOMOTIVE MECHANICS OF AT LEAST 1,080 CLOCK HOURS MAY BE SUBSTITUTED FOR ONE YEAR OF THE REQUIRED EXPERIENCE.
SPECIAL REQUIREMENTS: (1) A VALID MOTOR VEHICLE OPERATOR'S LICENSE; (2) A VALID

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CLASS A OR B COMMERCIAL DRIVER'S LICENSE IS REQUIRED IN THE AREA OF ASSIGNMENT OF EQUIPMENT OPERATION, AND MAY BE REQUIRED IN BRIDGE MAINTENANCE, EQUIPMENT REPAIR, HIGHWAY MAINTENANCE, AND CORE DRILLING AT THE DISCRETION OF THE APPOINTING AUTHORITY; (3) SOME POSITIONS IN THE CLASS MAY REQUIRE CERTIFICATION IN THE ASSIGNED AREA AFTER APPOINTMENT; (4) SPECIFIC POSITIONS MAY REQUIRE CERTIFICATION FROM A FEDERAL EPA APPROVED TESTING ORGANIZATION AS A CERTIFIED TECHNICIAN REQUIRED BY THE CLEAN AIR ACT ON REFRIGERANT RECYCLING.

SALARY: PAY GRADE 12H \$11.41 - \$20.11

DEADLINE: FEBRUARY 18, 2015

TO APPLY: SEND DIVISION OF PERSONNEL APPLICATION TO:
GHASSAN SUWAID
WVDOH - DISTRICT SIX
1 DOT DRIVE
MOUNDSVILLE, WV 26041

PLEASE INCLUDE POSTING NUMBER DOT1500652 ON APPLICATION

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TRANSPORTATION WORKER 3
CLASSIFIED POSITION VACANCIES 001

LOCATION: DEPARTMENT OF TRANSPORTATION
DIVISION OF HIGHWAYS
DISTRICT SIX
WETZEL COUNTY HEADQUARTERS
WETZEL

SCHEDULE: DAY SHIFT UNLIMITED ORIGINAL FULL-TIME PERM.

FTE: 1.00

DUTIES: TW3EQOP-UNDER LIMITED SUPERVISION, AT THE JOURNEY LEVEL PERFORMS SKILLED WORK IN THE CONSTRUCTION AND MAINTENANCE OF HIGHWAYS. OPERATES A VARIETY OF HEAVY MOTORIZED MAINTENANCE EQUIPMENT SUCH AS POWER GRADERS, BULLDOZER, BACKHOE AND SEMI-TRAILER. TRANSPORTS EQUIPMENT COUNTYWIDE TO MAINTENANCE SITES; MAKES MAJOR REPAIRS TO ROADS. MAY BE EXPOSED TO HAZARDOUS WORKING CONDITIONS AND INCLEMENT WEATHER. PERFORMS RELATED WORK AS REQUIRED. CDL REQUIRED.

REQUIREMENTS: TRAINING: NO FORMAL EDUCATION REQUIRED.
EXPERIENCE: FOUR YEARS OF FULL-TIME OR EQUIVALENT PART-TIME PAID OR NON-PAID EXPERIENCE AUTOMOTIVE BODY REPAIR, BUILDING TRADES, EQUIPMENT OPERATION OR REPAIR, HIGHWAY MAINTENANCE WORK OR METAL WORK OR IN BUILDING EQUIPMENT REPAIR INCLUDING WORK IN HEATING, VENTILATION AND COOLING; (OR) TWO YEARS OF FULL-TIME OR EQUIVALENT PART-TIME PAID EMPLOYMENT IN BRIDGE OR STRUCTURAL STEEL CONSTRUCTION;
(OR) TWO YEARS OF FULL-TIME OR EQUIVALENT PART-TIME PAID EXPERIENCE IN CORE DRILLING, OIL OR GAS DRILLING OR SURFACE MINING REQUIRING THE OPERATION OF DRILLING EQUIPMENT OR AUGER;
(OR) TWO YEARS AS A TRANSPORTATION WORKER II-BRIDGE MAINTENANCE WORKER.
SUBSTITUTION: SUCCESSFUL COMPLETION OF AN APPROVED VOCATIONAL SCHOOL PROGRAM IN AUTOMOTIVE MECHANICS OF AT LEAST 1,080 CLOCK HOURS MAY BE SUBSTITUTED FOR ONE YEAR OF THE REQUIRED EXPERIENCE.
SPECIAL REQUIREMENTS: (1) A VALID MOTOR VEHICLE OPERATOR'S LICENSE; (2) A VALID

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CLASS A OR B COMMERCIAL DRIVER'S LICENSE IS REQUIRED IN THE AREA OF ASSIGNMENT OF EQUIPMENT OPERATION, AND MAY BE REQUIRED IN BRIDGE MAINTENANCE, EQUIPMENT REPAIR, HIGHWAY MAINTENANCE, AND CORE DRILLING AT THE DISCRETION OF THE APPOINTING AUTHORITY; (3) SOME POSITIONS IN THE CLASS MAY REQUIRE CERTIFICATION IN THE ASSIGNED AREA AFTER APPOINTMENT; (4) SPECIFIC POSITIONS MAY REQUIRE CERTIFICATION FROM A FEDERAL EPA APPROVED TESTING ORGANIZATION AS A CERTIFIED TECHNICIAN REQUIRED BY THE CLEAN AIR ACT ON REFRIGERANT RECYCLING.

SALARY: PAY GRADE 12H \$11.41 - \$20.11

DEADLINE: FEBRUARY 18, 2015

TO APPLY: SEND DIVISION OF PERSONNEL APPLICATION TO:
GHASSAN SUWAID
WVDOH - DISTRICT SIX
1 DOT DRIVE
MOUNDSVILLE, WV 26041

PLEASE INCLUDE POSTING NUMBER DOT1500653 ON APPLICATION

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TRANSPORTATION ENGINEERING TECHNICIAN
CLASSIFIED POSITION VACANCIES 001

LOCATION: DEPARTMENT OF TRANSPORTATION
DIVISION OF HIGHWAYS
DISTRICT SIX
DISTRICT 6 MAINTENANCE
MARSHALL

SCHEDULE: DAY SHIFT UNLIMITED ORIGINAL FULL-TIME PERM.

FTE: 1.00

DUTIES: TRET-UNDER LIMITED SUPERVISION, PERFORMS PARA
PROFESSIONAL ENGINEERING WORK IN THE DISTRICT SIX
DESIGN DEPARTMENT. THE EMPLOYEE WILL PREPARE
COMPLETE BID PROPOSALS FOR COMPLEX PROJECTS AND
DESIGN THESE PROJECTS IN ACCORDANCE WITH
ESTABLISHED PROCEDURES AND POLICIES OF THE
DIVISION OF HIGHWAYS AND THE FEDERAL HIGHWAY
ADMINISTRATION USING STATE AND NATIONAL HIGHWAY
STANDARDS AND LEGAL REQUIREMENTS SET FORTH BY
REGULATORY AGENCIES. PERFORMS FIELD INSPECTIONS OF
POTENTIAL PROJECTS, PROCURES FUNDING AND DEVELOPS
PLANS, SPECIFICATIONS AND ESTIMATES FOR BID.
ASSISTS DISTRICT DESIGN ENGINEER IN VARIOUS
DUTIES. A VALID DRIVER'S LICENSE IS REQUIRED.
PERFORM RELATED DUTIES AS REQUIRED.

REQUIREMENTS: CERTIFICATION AS A TRANSPORTATION ENGINEERING
TECHNICIAN BY THE WEST VIRGINIA TRANSPORTATION
CERTIFICATION BOARD AT BRIDGEVALLEY COMMUNITY AND
TECHNICAL COLLEGE.
SPECIAL REQUIREMENT: POSSESSION OF A VALID
DRIVER'S LICENSE.
SUBSTITUTION (NEW HIRES ONLY): THIRTY-SIX HOURS IN
ENGINEERING TECHNOLOGY FROM A REGIONALLY
ACCREDITED COLLEGE OR UNIVERSITY, PLUS FIVE YEARS
OF PAID EXPERIENCE IN A TECHNICAL CAPACITY IN A
CIVIL ENGINEERING ENVIRONMENT MAY BE SUBSTITUTED
FOR THE CERTIFICATION.
OR
AN ASSOCIATE OR DEGREE IN CIVIL ENGINEERING
TECHNOLOGY, PLUS FOUR YEARS OF PAID EXPERIENCE
IN A TECHNICAL CAPACITY IN A CIVIL ENGINEERING
ENVIRONMENT.

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SALARY: PAY GRADE 014 \$29,400.00 - \$54,396.00

DEADLINE: FEBRUARY 18, 2015

TO APPLY: SEND DIVISION OF PERSONNEL APPLICATION TO:
GHASSAN SUWAID
WVDOH - DISTRICT SIX
1 DOT DRIVE
MOUNDSVILLE, WV 26041

PLEASE INCLUDE POSTING NUMBER DOT1500654 ON APPLICATION

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TRANSPORTATION ENGINEERING TECHNICIAN
CLASSIFIED POSITION VACANCIES 001

LOCATION: DEPARTMENT OF TRANSPORTATION
DIVISION OF HIGHWAYS
DISTRICT SIX
DISTRICT 6 MAINTENANCE
MARSHALL

SCHEDULE: DAY SHIFT UNLIMITED ORIGINAL FULL-TIME PERM.

FTE: 1.00

DUTIES: TRET-UNDER THE DIRECTION OF THE DISTRICT ENVIRONMENTAL COORDINATOR, THIS EMPLOYEE WILL PERFORM WORK RELATED TO NPDES PERMITS FOR DISCHARGES FROM DOH FACILITIES. EMPLOYEE WILL COLLECT DISCHARGE SAMPLES USING PROPER SAMPLING PROTOCOLS, FILL OUT PROPER PAPERWORK INCLUDING BUT NOT LIMITED TO CHAIN OF CUSTODY DISCHARGE MONITORING REPORTS, SEWAGE SLUDGE MANAGEMENT, ETC. ASSIST FACILITIES WITH POLLUTION PREVENTION PLANS, NPDES PERMIT COMPLIANCE AND CORRECTIVE ACTIONS. EMPLOYEE WILL PROVIDE FULL ASSISTANCE AND SUPPORT TO THE DISTRICT ENVIRONMENTAL COORDINATOR. EMPLOYEE WILL BE REQUIRED TO ATTEND MEETINGS WITH RELATED AGENCIES. DUE TO THE NATURE OF THE WORK, THE EMPLOYEE MUST BE ABLE TO WORK INDEPENDENTLY AND WORK HOURS MAY BE VARIED. TRAVEL OVER DIFFCULT TERRAIN AND IN INCLEMENT WEATHER WILL BE REQUIRED. EMPLOYEE WILL PERFORM RELATED DUTIES AS REQUIRED/NEEDED. A VALID DRIVER'S LICENSE IS REQUIRED.

REQUIREMENTS: CERTIFICATION AS A TRANSPORTATION ENGINEERING TECHNICIAN BY THE WEST VIRGINIA TRANSPORTATION CERTIFICATION BOARD AT BRIDGEVALLEY COMMUNITY AND TECHNICAL COLLEGE.
SPECIAL REQUIREMENT: POSSESSION OF A VALID DRIVER'S LICENSE.
SUBSTITUTION (NEW HIRES ONLY): THIRTY-SIX HOURS IN ENGINEERING TECHNOLOGY FROM A REGIONALLY ACCREDITED COLLEGE OR UNIVERSITY, PLUS FIVE YEARS OF PAID EXPERIENCE IN A TECHNICAL CAPACITY IN A CIVIL ENGINEERING ENVIRONMENT MAY BE SUBSTITUTED FOR THE CERTIFICATION.

OR

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AN ASSOCIATE OR DEGREE IN CIVIL ENGINEERING
TECHNOLOGY, PLUS FOUR YEARS OF PAID EXPERIENCE
IN A TECHNICAL CAPACITY IN A CIVIL ENGINEERING
ENVIRONMENT.

SALARY: PAY GRADE 014 \$29,400.00 - \$54,396.00

DEADLINE: FEBRUARY 18, 2015

TO APPLY: SEND DIVISION OF PERSONNEL APPLICATION TO:
GHASSAN SUWAID
WVDOH - DISTRICT SIX
1 DOT DRIVE
MOUNDSVILLE, WV 26041

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TELECOMMUNICATOR
CLASSIFIED POSITION VACANCIES 001

LOCATION: DEPARTMENT OF TRANSPORTATION
DIVISION OF HIGHWAYS
DISTRICT SIX
DISTRICT 6 MAINTENANCE
OHIO

SCHEDULE: DAY SHIFT UNLIMITED ORIGINAL FULL-TIME PERM.

FTE: 1.00

DUTIES: TELECOM-UNDER GENERAL SUPERVISION OPERATES A
CENTRAL COMMUNICATIONS BASE STATION AND DIRECT
LINE FACILITIES TO INFORM APPROPRIATE PERSONNEL OF
IMPASSABLE OR HAZARDOUS ROAD CONDITIONS. THE
PRIMARY RESPONSIBILITY IS ASSISTING WITH THE
TIMELY DISPATCH OF ROAD CREWS. THE INCUMBENT ALSO
RELAYS INFORMATION TO LAW ENFORCEMENT AGENCIES AND
EMERGENCY SERVICES UNITS. PERFORMS RELATED WORK AS
REQUIRED.

REQUIREMENTS: TRAINING: GRADUATION FROM A STANDARD HIGH SCHOOL
OR EQUIVALENT.
SPECIAL REQUIREMENT: FIRST CLASS LICENSE AS A
FEDERAL COMMUNICATIONS COMMISSION OPERATOR
MAY BE REQUIRED AFTER EMPLOYMENT.

SALARY: PAY GRADE 006 \$19,488.00 - \$36,060.00

DEADLINE: FEBRUARY 18, 2015

TO APPLY: SEND DIVISION OF PERSONNEL APPLICATION TO:
GHASSAN SUWAID
WVDOH - DISTRICT SIX
1 DOT DRIVE
MOUNDSVILLE, WV 26041

PLEASE INCLUDE POSTING NUMBER DOT1500656 ON APPLICATION

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ADMINISTRATIVE SECRETARY
CLASSIFIED POSITION VACANCIES 001

LOCATION: DEPARTMENT OF TRANSPORTATION
DIVISION OF HIGHWAYS
DISTRICT SIX
DISTRICT 6 HEADQUARTERS
MARSHALL

SCHEDULE: DAY SHIFT UNLIMITED ORIGINAL FULL-TIME PERM.

FTE: 1.00

DUTIES: ADSEC-THIS POSITION SERVES AS THE SECRETARY TO THE DISTRICT ENGINEER/MANAGER. UNDER GENERAL DIRECTION, PERFORMS ADVANCE LEVEL WORK IN A PROFESSIONAL AND CONFIDENTIAL MANNER TO ENSURE THE NEEDS OF THE DISTRICT OFFICE ARE MET. DUTIES INCLUDE, BUT ARE NOT LIMITED TO, RECEIVES CALLS, PROCESSES CORRESPONDENCE, HANDLES COMPLAINT RESPONSES, SEND NEWS RELEASES AND WEEKLY UPDATES, UPDATES DISTRICT WEBPAGE, COMPILES OVERTIME APPROVALS, PREPARES QUARTERLY REPORTS, AND COORDINATE AND ATTEND MEETINGS AS NECESSARY. KNOWS AND APPLIES POLICIES AND OFFERS SUPPORT TO OTHER DISTRICT ORGANIZATIONS. PERFORMS RELATED WORK AS REQUIRED.

REQUIREMENTS: TRAINING: GRADUATION FROM A STANDARD FOUR-YEAR HIGH SCHOOL OR THE EQUIVALENT.
EXPERIENCE: SIX YEARS OF FULL-TIME OR EQUIVALENT PART-TIME PAID EXPERIENCE IN SECRETARIAL WORK, TWO YEARS MUST HAVE INCLUDED ADMINISTRATIVE SUPPORT OR COMPLEX CLERICAL DUTIES.
SUBSTITUTION: SUCCESSFUL FULL-TIME STUDY IN AN ACCREDITED COLLEGE OR UNIVERSITY, OR RESIDENT BUSINESS OR VOCATIONAL SCHOOL TRAINING MAY BE SUBSTITUTED THROUGH AN ESTABLISHED FORMULA FOR THE REQUIRED EXPERIENCE.

SALARY: PAY GRADE 010 \$23,724.00 - \$43,896.00

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TO APPLY: SEND DIVISION OF PERSONNEL APPLICATION TO:
 GHASSAN SUWAID
 WVDOT - DISTRICT SIX
 1 DOT DRIVE
 MOUNDSVILLE, WV 26041

PLEASE INCLUDE POSTING NUMBER DOT1500657 ON APPLICATION

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TRANSPORTATION WORKER 3
CLASSIFIED POSITION VACANCIES 001

LOCATION: DEPARTMENT OF TRANSPORTATION
DIVISION OF HIGHWAYS
DISTRICT 7
LEWIS COUNTY HEADQUARTERS
LEWIS

SCHEDULE: DAY SHIFT UNLIMITED ORIGINAL FULL-TIME PERM.

FTE: 1.00

DUTIES: TW3EQOP - UNDER LIMITED SUPERVISION PERFORMS SKILLED WORK IN THE REPAIR AND MAINTENANCE OF HIGHWAYS AND SMALL BRIDGE PROJECTS. OPERATES A VARIETY OF HEAVY EQUIPMENT INCLUDING GRADER, DOZER, GRADALL, BACKHOE, TANDEM AND SINGLE AXLE TRUCK, TRACK EXCAVATOR, AND SNOW PLOW. MAY BE EXPOSED TO HAZARDOUS WORKING CONDITIONS AND INCLEMENT WEATHER. PERFORMS OTHER RELATED DUTIES AS REQUIRED. COMMERCIAL DRIVERS LICENSE (CDL) IS REQUIRED.

REQUIREMENTS: TRAINING: NO FORMAL EDUCATION REQUIRED.
EXPERIENCE: FOUR YEARS OF FULL-TIME OR EQUIVALENT PART-TIME PAID OR NON-PAID EXPERIENCE AUTOMOTIVE BODY REPAIR, BUILDING TRADES, EQUIPMENT OPERATION OR REPAIR, HIGHWAY MAINTENANCE WORK OR METAL WORK OR IN BUILDING EQUIPMENT REPAIR INCLUDING WORK IN HEATING, VENTILATION AND COOLING; (OR) TWO YEARS OF FULL-TIME OR EQUIVALENT PART-TIME PAID EMPLOYMENT IN BRIDGE OR STRUCTURAL STEEL CONSTRUCTION;
(OR) TWO YEARS OF FULL-TIME OR EQUIVALENT PART-TIME PAID EXPERIENCE IN CORE DRILLING, OIL OR GAS DRILLING OR SURFACE MINING REQUIRING THE OPERATION OF DRILLING EQUIPMENT OR AUGER;
(OR) TWO YEARS AS A TRANSPORTATION WORKER II-BRIDGE MAINTENANCE WORKER.
SUBSTITUTION: SUCCESSFUL COMPLETION OF AN APPROVED VOCATIONAL SCHOOL PROGRAM IN AUTOMOTIVE MECHANICS OF AT LEAST 1,080 CLOCK HOURS MAY BE SUBSTITUTED FOR ONE YEAR OF THE REQUIRED EXPERIENCE.
SPECIAL REQUIREMENTS: (1) A VALID MOTOR VEHICLE OPERATOR'S LICENSE; (2) A VALID

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CLASS A OR B COMMERCIAL DRIVER'S LICENSE IS REQUIRED IN THE AREA OF ASSIGNMENT OF EQUIPMENT OPERATION, AND MAY BE REQUIRED IN BRIDGE MAINTENANCE, EQUIPMENT REPAIR, HIGHWAY MAINTENANCE, AND CORE DRILLING AT THE DISCRETION OF THE APPOINTING AUTHORITY; (3) SOME POSITIONS IN THE CLASS MAY REQUIRE CERTIFICATION IN THE ASSIGNED AREA AFTER APPOINTMENT; (4) SPECIFIC POSITIONS MAY REQUIRE CERTIFICATION FROM A FEDERAL EPA APPROVED TESTING ORGANIZATION AS A CERTIFIED TECHNICIAN REQUIRED BY THE CLEAN AIR ACT ON REFRIGERANT RECYCLING.

SALARY: PAY GRADE 12H \$11.41 ~ \$20.11

DEADLINE: FEBRUARY 18, 2015

TO APPLY: SEND DIVISION OF PERSONNEL APPLICATION TO:
RON HOOTON
WVDOH - DISTRICT SEVEN
PO BOX 1228/255 DEPOT STREET
WESTON, WV 26452

PLEASE INCLUDE POSTING NUMBER DOT1500765 ON APPLICATION

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TRANSPORTATION CREW SUPERVISOR I
CLASSIFIED POSITION VACANCIES 001

LOCATION: DEPARTMENT OF TRANSPORTATION
DIVISION OF HIGHWAYS
DISTRICT 9
CORRIDOR L, SECTION 1 HEADQUARTERS
FAYETTE

SCHEDULE: DAY SHIFT UNLIMITED ORIGINAL FULL-TIME PERM.

FTE: 1.00

DUTIES: TRCRSV1 - UNDER LIMITED SUPERVISION, SUPERVISES AND PARTICIPATES IN A CREW PERFORMING MAINTENANCE AND REPAIR OF HIGHWAYS. SCHEDULES AND MANAGES LABOR, EQUIPMENT AND MATERIALS TO ENSURE COMPLIANCE WITH CORE MAINTENANCE PLAN. REVIEWS WORK SCHEDULES, DETERMINES EQUIPMENT AND MATERIALS NEEDED, OVERSEES AND ASSIGNS THE CREW MEMBERS TO VARIOUS TASKS AND LEADS THE CREW IN COMPLETION OF THE PROJECT. COMPLETES RECORD OF TIME, EQUIPMENT AND MATERIAL USED. MAY BE EXPOSED TO HAZARDOUS WORKING CONDITIONS AND INCLEMENT WEATHER. PERFORMS RELATED WORK AS REQUIRED. PREFERENCE MAY BE GIVEN TO THOSE WITH A VALID CDL. CDL WILL BE REQUIRED AFTER EMPLOYMENT.

REQUIREMENTS: TRAINING: GRADUATION FROM A STANDARD FOUR YEAR-HIGH SCHOOL OR THE EQUIVALENT.
EXPERIENCE: THREE YEARS OF FULL-TIME OR EQUIVALENT PART-TIME EXPERIENCE IN HIGHWAY CONSTRUCTION OR HIGHWAY MAINTENANCE, OR IN BRIDGE OR STRUCTURAL STEEL CONSTRUCTION.
PROMOTIONAL ONLY: FIVE YEARS OF FULL-TIME OR EQUIVALENT PART-TIME EXPERIENCE IN HIGHWAY CONSTRUCTION OR HIGHWAY MAINTENANCE, OR IN BRIDGE OR STRUCTURAL STEEL CONSTRUCTION, TWO YEARS OF WHICH MUST HAVE BEEN IN A LEAD WORKER OR SUPERVISORY CAPACITY, MAY BE SUBSTITUTED FOR THE ABOVE TRAINING AND EXPERIENCE.
SPECIAL REQUIREMENT: A VALID WEST VIRGINIA MOTOR VEHICLES OPERATOR'S LICENSE OR A COMMERCIAL DRIVER'S LICENSE MAY BE REQUIRED AFTER EMPLOYMENT.

SALARY: PAY GRADE 012 \$26,160.00 - \$48,396.00

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DEADLINE: FEBRUARY 18, 2015

TO APPLY: SEND DIVISION OF PERSONNEL APPLICATION TO:
STEVEN B. COLE
WVDOH - DISTRICT NINE
146 STONEHOUSE ROAD
LEWISBURG, WV 24901

PLEASE INCLUDE POSTING NUMBER DOT1500935 ON APPLICATION

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TRANSPORTATION WORKER 2
CLASSIFIED POSITION VACANCIES 001

LOCATION: DEPARTMENT OF TRANSPORTATION
DIVISION OF HIGHWAYS
DISTRICT 9
FAYETTE COUNTY HEADQUARTERS
FAYETTE

SCHEDULE: DAY SHIFT UNLIMITED ORIGINAL FULL-TIME PERM.

FTE: 1.00

DUTIES: TW2EQOP - UNDER GENERAL SUPERVISION, EMPLOYEE WILL OPERATE MEDIUM-SIZED EQUIPMENT SUCH AS FRONT END LOADER, GUARDRAIL OR FLAIL MOWER, TANDEM OR SINGLE AXLE DUMP TRUCKS, SNOW PLOW AND SPREADERS USED IN THE MAINTENANCE AND REPAIR OF HIGHWAYS. MAY OPERATE OTHER RELATED HIGHWAY EQUIPMENT AS TRAINING PERMITS. PERFORMS RELATED WORK AS REQUIRED SUCH AS FLAGGING, SHOVELING MATERIALS, CLEANING CULVERTS, MOWING, BRUSH CUTTING, LITTER PICKUP, CLEANING EQUIPMENT, AND JANITORIAL WORK. MAKES MINOR MECHANIC REPAIRS SUCH AS CHANGING TIRES, BLADES, OR FILTERS. MAY BE EXPOSED TO HAZARDOUS WORKING CONDITIONS AND INCLEMENT WEATHER. A COMMERCIAL DRIVER'S LICENSE IS REQUIRED.

REQUIREMENTS: TRAINING: NO FORMAL EDUCATION REQUIRED.
EXPERIENCE: TWO YEARS OF FULL-TIME OR EQUIVALENT PART-TIME PAID OR NON-PAID EXPERIENCE IN AUTOMOTIVE BODY REPAIR, BUILDING TRADES, EQUIPMENT OPERATION OR REPAIR, HIGHWAY MAINTENANCE OR METAL WORK. FOR BRIDGE MAINTENANCE POSITIONS SIX MONTHS OF FULL-TIME OR EQUIVALENT PART-TIME PAID EXPERIENCE IN BRIDGE OR STRUCTURAL STEEL CONSTRUCTION.
SUBSTITUTION: SUCCESSFUL COMPLETION OF AN APPROVED VOCATIONAL SCHOOL PROGRAM IN AUTOMOTIVE MECHANICS OF AT LEAST 1,080 CLOCK HOURS MAY BE SUBSTITUTED FOR ONE YEAR OF THE REQUIRED EXPERIENCE.
SUBSTITUTION FOR THE AREA OF ASSIGNMENT OF EQUIPMENT OPERATION: EQUIPMENT OPERATION CERTIFICATE FROM AN ACCREDITED COMMERCIAL DRIVERS LICENSE PROGRAM BY NORTH CENTRAL ASSOCIATION WILL

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SUBSTITUTE FOR THE REQUIRED 2 (TWO) YEARS EXPERIENCE. OR A VALID CLASS A OR CLASS B COMMERCIAL DRIVER'S LICENSE IN THE AREA OF ASSIGNMENT OF EQUIPMENT OPERATION WILL SUBSTITUTE FOR THE REQUIRED 2 (TWO) YEARS OF EXPERIENCE. SUBSTITUTION FOR THE AREA OF ASSIGNMENT OF HIGHWAY MAINTENANCE: HIGHWAY MAINTENANCE CERTIFICATE/ COMPLETION OF AN APPROVED TRAINING COURSE IN SKILLED TRADES PLUS THE ROADS SCHOLAR TRAINING COURSE BY THE TECHNOLOGY TRANSFER ENTER AT WEST VIRGINIA UNIVERSITY SHALL BE ACCEPTED FOR THE REQUIRED EXPERIENCE.

SPECIAL REQUIREMENTS: (1) A VALID MOTOR VEHICLE OPERATOR'S LICENSE; (2) A VALID CLASS A OR B COMMERCIAL DRIVER'S LICENSE IS REQUIRED IN THE AREA OF ASSIGNMENT OF EQUIPMENT OPERATION, AND MAY BE REQUIRED IN BRIDGE MAINTENANCE, EQUIPMENT REPAIR AND HIGHWAY MAINTENANCE AND BRIDGE MAINTENANCE, AT THE DISCRETION OF THE APPOINTING AUTHORITY; (3) SOME POSITIONS IN THE CLASS MAY REQUIRE CERTIFICATION IN THE ASSIGNED AREAS AFTER APPOINTMENT; (4) SPECIFIC POSITIONS MAY REQUIRE CERTIFICATION FROM A FEDERAL EPA APPROVED TESTING ORGANIZATION AS A CERTIFIED TECHNICIAN REQUIRED BY THE CLEAN AIR ACT ON REFRIGERANT RECYCLING.

SALARY: PAY GRADE 11H \$10.55 - \$18.69

DEADLINE: FEBRUARY 18, 2015

TO APPLY: SEND DIVISION OF PERSONNEL APPLICATION TO:
STEVEN B. COLE
WVDOH - DISTRICT NINE
146 STONEHOUSE ROAD
LEWISBURG, WV 24901

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HIGHWAY ENGINEER TRAINEE
CLASSIFIED POSITION VACANCIES 001

LOCATION: DEPARTMENT OF TRANSPORTATION
DIVISION OF HIGHWAYS
DISTRICT 9
DISTRICT 9 CONSTRUCTION
GREENBRIER

SCHEDULE: DAY SHIFT UNLIMITED ORIGINAL FULL-TIME PERM.

FTE: 1.00

DUTIES: HWENGTR - PERFORMS BEGINNING LEVEL WORK TO DEVELOP PROFICIENCY IN THE USE OF KNOWLEDGE, SKILLS AND ABILITIES IN HIGHWAY/CIVIL ENGINEERING. WILL SERVE AS AN ENTRY-LEVEL STAFF ENGINEER ON VARIOUS PROJECTS INCLUDING MAJOR BRIDGE AND/OR PROJECTS LET TO CONTRACT. WILL PROVIDE ON-SITE INSPECTION TO ENSURE THAT WORK IS PERFORMED IN ACCORDANCE WITH ALL WVDOT GUIDELINES. WILL ALSO PERFORM NECESSARY DOCUMENTATION, INCLUDING DRAWINGS AND CALCULATIONS, WHILE DETERMINING THE QUANTITY, QUALITY, AND ACCEPTABILITY OF MATERIALS FURNISHED AND WORK PERFORMED. A VALID DRIVER'S LICENSE IS REQUIRE. PERFORMS RELATED DUTIES AS REQUIRED.

REQUIREMENTS: TRAINING: BACHELOR'S DEGREE IN CIVIL ENGINEERING FROM A REGIONALLY ABET ACCREDITED FOUR-YEAR COLLEGE OR UNIVERSITY. PREFERENCE IN MAKING APPOINTMENTS MAY BE SHOWN FOR INDIVIDUALS WITH TRAINING DIRECTLY RELATED TO THE TYPE OF POSITION TO BE FILLED. TRAINING AREAS INCLUDE CONSTRUCTION, MAINTENANCE, PLANNING, DESIGN, SOILS, STRUCTURES, AND TRAFFIC. SUBSTITUTION: A BACHELOR'S DEGREE IN CIVIL ENGINEERING TECHNOLOGY FROM A REGIONALLY ABET ACCREDITED FOUR YEAR COLLEGE OR UNIVERSITY OR A BACHELOR'S DEGREE IN CIVIL ENGINEERING FROM A NON-ABET ACCREDITED COLLEGE OR UNIVERSITY MAY BE SUBSTITUTED FOR THE REQUIRED TRAINING IF THE APPLICANT HAS ALSO PASSED THE FUNDAMENTALS OF ENGINEERING EXAMINATION ADMINISTERED BY THE WEST VIRGINIA BOARD OF REGISTRATION FOR PROFESSIONAL ENGINEERS, OR AN EQUIVALENT EXAMINATION ADMINISTERED BY ANOTHER STATE'S ENGINEER

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REGISTRATION ORGANIZATION.

NOTE: APPOINTMENT ABOVE THE ENTRY LEVEL MAY BE MADE AT THE RATE OF FIVE PERCENT FOR EACH THREE MONTHS CO-OP EXPERIENCE WITH THE WEST VIRGINIA DIVISION OF HIGHWAYS, CO-OP EXPERIENCE WITH ANOTHER TRANSPORTATION ORGANIZATION OR RELATED WORK EXPERIENCE WITH A COMPANY SUCH AS AN ENGINEERING CONSULTING FIRM.

AT THE APPOINTING AGENCY'S DISCRETION, COMPETITIVE CANDIDATES MAY RECEIVE PROBATIONARY APPOINTMENT PENDING OFFICIAL VERIFICATION OF THE QUALIFYING DEGREE. THE QUALIFYING DEGREE MUST BE VERIFIED BEFORE THE EMPLOYEE MAY BE CERTIFIED AS PERMANENT.

SALARY: PAY GRADE 019 \$39,372.00 - \$72,840.00

DEADLINE: FEBRUARY 18, 2015

TO APPLY: SEND DIVISION OF PERSONNEL APPLICATION TO:
STEVEN B. COLE
WVDOH - DISTRICT NINE
146 STONEHOUSE ROAD
LEWISBURG, WV 24901

PLEASE INCLUDE POSTING NUMBER DOT1500937 ON APPLICATION

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TRANSPORTATION WORKER 2
CLASSIFIED POSITION VACANCIES 001

LOCATION: DEPARTMENT OF TRANSPORTATION
DIVISION OF HIGHWAYS
DISTRICT 9
CORRIDOR L, SECTION 1 HEADQUARTERS
FAYETTE

SCHEDULE: DAY SHIFT UNLIMITED ORIGINAL FULL-TIME PERM.

FTE: 1.00

DUTIES: TW2EQOP - UNDER GENERAL SUPERVISION, EMPLOYEE WILL OPERATE MEDIUM-SIZED EQUIPMENT SUCH AS FRONT END LOADER, GUARDRAIL OR FLAIL MOWER, TANDEM OR SINGLE AXLE DUMP TRUCKS, SNOW PLOW AND SPREADERS USED IN THE MAINTENANCE AND REPAIR OF HIGHWAYS. MAY OPERATE OTHER RELATED HIGHWAY EQUIPMENT AS TRAINING PERMITS. PERFORMS RELATED WORK AS REQUIRED SUCH AS FLAGGING, SHOVELING MATERIALS, CLEANING CULVERTS, MOWING, BRUSH CUTTING, LITTER PICKUP, CLEANING EQUIPMENT, AND JANITORIAL WORK. MAKES MINOR MECHANIC REPAIRS SUCH AS CHANGING TIRES, BLADES, OR FILTERS. MAY BE EXPOSED TO HAZARDOUS WORKING CONDITIONS AND INCLEMENT WEATHER. A COMMERCIAL DRIVER'S LICENSE IS REQUIRED.

REQUIREMENTS: TRAINING: NO FORMAL EDUCATION REQUIRED.
EXPERIENCE: TWO YEARS OF FULL-TIME OR EQUIVALENT PART-TIME PAID OR NON-PAID EXPERIENCE IN AUTOMOTIVE BODY REPAIR, BUILDING TRADES, EQUIPMENT OPERATION OR REPAIR, HIGHWAY MAINTENANCE OR METAL WORK. FOR BRIDGE MAINTENANCE POSITIONS SIX MONTHS OF FULL-TIME OR EQUIVALENT PART-TIME PAID EXPERIENCE IN BRIDGE OR STRUCTURAL STEEL CONSTRUCTION.
SUBSTITUTION: SUCCESSFUL COMPLETION OF AN APPROVED VOCATIONAL SCHOOL PROGRAM IN AUTOMOTIVE MECHANICS OF AT LEAST 1,080 CLOCK HOURS MAY BE SUBSTITUTED FOR ONE YEAR OF THE REQUIRED EXPERIENCE.
SUBSTITUTION FOR THE AREA OF ASSIGNMENT OF EQUIPMENT OPERATION: EQUIPMENT OPERATION CERTIFICATE FROM AN ACCREDITED COMMERCIAL DRIVERS LICENSE PROGRAM BY NORTH CENTRAL ASSOCIATION WILL

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SUBSTITUTE FOR THE REQUIRED 2 (TWO) YEARS EXPERIENCE. OR A VALID CLASS A OR CLASS B COMMERCIAL DRIVER'S LICENSE IN THE AREA OF ASSIGNMENT OF EQUIPMENT OPERATION WILL SUBSTITUTE FOR THE REQUIRED 2 (TWO) YEARS OF EXPERIENCE. SUBSTITUTION FOR THE AREA OF ASSIGNMENT OF HIGHWAY MAINTENANCE: HIGHWAY MAINTENANCE CERTIFICATE/ COMPLETION OF AN APPROVED TRAINING COURSE IN SKILLED TRADES PLUS THE ROADS SCHOLAR TRAINING COURSE BY THE TECHNOLOGY TRANSFER ENTER AT WEST VIRGINIA UNIVERSITY SHALL BE ACCEPTED FOR THE REQUIRED EXPERIENCE.

SPECIAL REQUIREMENTS: (1) A VALID MOTOR VEHICLE OPERATOR'S LICENSE; (2) A VALID CLASS A OR B COMMERCIAL DRIVER'S LICENSE IS REQUIRED IN THE AREA OF ASSIGNMENT OF EQUIPMENT OPERATION, AND MAY BE REQUIRED IN BRIDGE MAINTENANCE, EQUIPMENT REPAIR AND HIGHWAY MAINTENANCE AND BRIDGE MAINTENANCE, AT THE DISCRETION OF THE APPOINTING AUTHORITY; (3) SOME POSITIONS IN THE CLASS MAY REQUIRE CERTIFICATION IN THE ASSIGNED AREAS AFTER APPOINTMENT; (4) SPECIFIC POSITIONS MAY REQUIRE CERTIFICATION FROM A FEDERAL EPA APPROVED TESTING ORGANIZATION AS A CERTIFIED TECHNICIAN REQUIRED BY THE CLEAN AIR ACT ON REFRIGERANT RECYCLING.

SALARY: PAY GRADE 11H \$10.55 \$18.69

DEADLINE: FEBRUARY 18, 2015

TO APPLY: SEND DIVISION OF PERSONNEL APPLICATION TO:
STEVEN B. COLE
WVDOH - DISTRICT NINE
146 STONEHOUSE ROAD
LEWISBURG, WV 24901

PLEASE INCLUDE POSTING NUMBER DOT1500938 ON APPLICATION

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TRANSPORTATION WORKER 2
CLASSIFIED POSITION VACANCIES 001

LOCATION: DEPARTMENT OF TRANSPORTATION
DIVISION OF HIGHWAYS
DISTRICT 10
I-77, SECTION 7 HEADQUARTERS
MERCER

SCHEDULE: DAY SHIFT UNLIMITED ORIGINAL FULL-TIME PERM.

FTE: 1.00

DUTIES: TW2EQOP: UNDER GENERAL SUPERVISION EMPLOYEE
WILL OPERATE MEDIUM SIZED EQUIPMENT SUCH AS FRONT
END LOADER, GUARDRAIL OR FLAIL MOWER, TANDEM OR
SINGLE AXLE DUMP TRUCKS, SNOW PLOW AND SPREADERS
USED IN THE MAINTENANCE AND REPAIR OF HIGHWAYS.
PERFORMS RELATED WORK AS REQUIRED SUCH AS
FLAGGING, SHOVELING MATERIALS, CLEANING CULVERTS,
MOWING, BRUSH CUTTING, LITTER PICKUP, CLEANING
EQUIPMENT, ETC. CLASS B CDL IS REQUIRED. CLASS A
MAY BE GIVEN PREFERENCE. PERFORMS RELATED WORK
AS REQUIRED. MAY BE EXPOSED TO HAZARDOUS WORKING
CONDITIONS AND INCLEMENT WEATHER.

REQUIREMENTS: TRAINING: NO FORMAL EDUCATION REQUIRED.
EXPERIENCE: TWO YEARS OF FULL-TIME OR EQUIVALENT
PART-TIME PAID OR NON-PAID EXPERIENCE IN
AUTOMOTIVE BODY REPAIR, BUILDING TRADES, EQUIPMENT
OPERATION OR REPAIR, HIGHWAY MAINTENANCE OR METAL
WORK. FOR BRIDGE MAINTENANCE POSITIONS SIX MONTHS
OF FULL-TIME OR EQUIVALENT PART-TIME PAID
EXPERIENCE IN BRIDGE OR STRUCTURAL STEEL
CONSTRUCTION.
SUBSTITUTION: SUCCESSFUL COMPLETION OF AN
APPROVED VOCATIONAL SCHOOL PROGRAM IN AUTOMOTIVE
MECHANICS OF AT LEAST 1,080 CLOCK HOURS MAY BE
SUBSTITUTED FOR ONE YEAR OF THE REQUIRED
EXPERIENCE.
SUBSTITUTION FOR THE AREA OF ASSIGNMENT OF
EQUIPMENT OPERATION: EQUIPMENT OPERATION
CERTIFICATE FROM AN ACCREDITED COMMERCIAL DRIVERS
LICENSE PROGRAM BY NORTH CENTRAL ASSOCIATION WILL
SUBSTITUTE FOR THE REQUIRED 2 (TWO) YEARS
EXPERIENCE. OR A VALID CLASS A OR CLASS B
COMMERCIAL DRIVER'S LICENSE IN THE AREA OF

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ASSIGNMENT OF EQUIPMENT OPERATION WILL SUBSTITUTE FOR THE REQUIRED 2 (TWO) YEARS OF EXPERIENCE. SUBSTITUTION FOR THE AREA OF ASSIGNMENT OF HIGHWAY MAINTENANCE: HIGHWAY MAINTENANCE CERTIFICATE/ COMPLETION OF AN APPROVED TRAINING COURSE IN SKILLED TRADES PLUS THE ROADS SCHOLAR TRAINING COURSE BY THE TECHNOLOGY TRANSFER ENTER AT WEST VIRGINIA UNIVERSITY SHALL BE ACCEPTED FOR THE REQUIRED EXPERIENCE.

SPECIAL REQUIREMENTS: (1) A VALID MOTOR VEHICLE OPERATOR'S LICENSE; (2) A VALID CLASS A OR B COMMERCIAL DRIVER'S LICENSE IS REQUIRED IN THE AREA OF ASSIGNMENT OF EQUIPMENT OPERATION, AND MAY BE REQUIRED IN BRIDGE MAINTENANCE, EQUIPMENT REPAIR AND HIGHWAY MAINTENANCE AND BRIDGE MAINTENANCE, AT THE DISCRETION OF THE APPOINTING AUTHORITY; (3) SOME POSITIONS IN THE CLASS MAY REQUIRE CERTIFICATION IN THE ASSIGNED AREAS AFTER APPOINTMENT; (4) SPECIFIC POSITIONS MAY REQUIRE CERTIFICATION FROM A FEDERAL EPA APPROVED TESTING ORGANIZATION AS A CERTIFIED TECHNICIAN REQUIRED BY THE CLEAN AIR ACT ON REFRIGERANT RECYCLING.

SALARY: PAY GRADE 11H \$10.55 - \$18.69

DEADLINE: FEBRUARY 18, 2015

TO APPLY: SEND DIVISION OF PERSONNEL APPLICATION TO:
TOM CAMDEN
WVDOH - DISTRICT TEN
270 HARDWOOD LANE
PRINCETON, WV 24740

PLEASE INCLUDE POSTING NUMBER DOT1501033 ON APPLICATION